



New Hampshire Planners Association
July 27, 2018 9:15 pm
NHMA Concord, NH

DRAFT MINUTES

Present: Becky Hebert, Shanna Saunders, Mark Connors, Donna Benton, Kerrie Diers, Pierce Rigrod, Scott Osgood, Jodie Levandowski and Ben Frost.

Meeting called to order at 9:25.

Minutes of June Meeting – M. Connors moved to accept the minutes of the June meeting. D. Benton seconded the motion; motion passed. P. Rigrod abstained.

1. **Lobbyist Update** – S. Saunders said that at the last meeting we talked about reaching out to Bill Klubben to see if he would be interested in the lobbyist role, but she hasn't heard back yet.
2. **Fall Housing Finance Training for Planners** – No update at this time.
3. **Legislative Webinar** – S. Osgood said that he would like to update website and will send information to D. Benton. He asked the group if there is interest in having someone come in to explain the energy legislation to the group. This could be done as part of the upcoming webinar.
4. **Thank you luncheon** – See PDO update.
5. **Officer Updates:**
 - a. NNECAPA Liaison – No update.
 - b. Legislative Liaison – S. Osgood said that the NHMA policy guidelines have been released. It is interesting to see where they are starting out and compare their priorities with ours. He said is it very close. The LSR's are due in late August or early September. He will be scheduling a committee meeting soon.
 - c. PIO – D. Benton said that she sent out survey results to the group. There are no new updates to website, such as job postings etc.
 - d. Newsletter Editor – M. Connors said he is plugging away on the next edition. He would like to get a fall issue out before the NNECAPA conference. K. Diers ask what you need from us to help with the newsletter. He said he would need the grapevines and will pull articles from the NNECAPA e-news. S. Saunders suggested including something about the awards and the upcoming NNECAPA conference. There should also be an update on the

APA Sections discussion. This would be the last outreach before the vote in October. P. Rigrod said that DES has received \$4 million in applications for grants to protect water supplies. He could provide a write up on the grant. S. Saunders asked how much DES has for funding. He said that \$5 million was the target, and a lot of good projects have applied for funds. The group agreed to have everything to M. Connors by August 15th.

- e. PDO – J. Levandowski said that she sent an email around to the group about the luncheon and asked people to respond to email with their preference. She has not done anything so far for the annual meeting. The group agreed to hold the annual meeting at Fratellos in Manchester. December 7th or the 14th were the preferred dates, with the 7th being the top pick. The group agreed to tie it with the Finance training and talked about having a speaker on the economics of housing. D. Benton will work on food and will email the restaurant.

The group agreed to have the luncheon on September 14th at 900 Degrees followed by a visit to the Manchester Mill yard museum. They agreed to invite the legislative subcommittee, COG members and the executive committee. The legislative webinar will be on of September 25th. S Osgood will look into inviting someone to talk about energy issues.

- f. Sustainability Coordinator – P. Rigrod discussed the recent NHDES grant for land protection for water supplies.
- g. Treasurer's Report – B. Frost had forwarded a treasurer's report to the group ahead of the meeting.
- h. VP Report – No report.
- i. NNECAPA State Director – K. Diers will look into the awards and make sure that NNECAPA has all of the information they need. The group discussed the NNECAPA conference. B. Frost is looking into the state cocktail K. Diers will also look into whether or not the Dover planning grant is all set.
- j. Presidents' Update – S. Saunders said that she would like to hold an executive committee retreat in November, once we know the outcome of the APA Sections. We may need to discuss changes to the bylaws and should review the strategic plan.

6. **Upcoming Meetings** – The next NHPA meeting will be on August 23rd.

D. Benton moved to adjourn at 10:09; M. Connors seconded; all in favor. Meeting adjourned.

Respectfully submitted: Becky Hebert