



**NEW HAMPSHIRE PLANNERS ASSOCIATION
EXECUTIVE COMMITTEE MEETING
LOCAL GOVERNMENT CENTER, MEMORIAL ROOM
AGENDA FOR THURSDAY JULY 23, 10:00 AM**

Present: Jennifer Czysz, Jim Campbell, Kerrie Diers, Ben Frost, Sarah Marchant, Pierce Rigrod, Rick Sawyer

Absent: Julie LaBranche, Christa Koehler, Mikaela Engert

J. Czysz convened the meeting at 10:00 am.

1. Minutes

Motion to approve the minutes of the Executive Committee meeting held on April 23, 2009 made by P. Rigrod, seconded by R. Sawyer. J. Campbell abstains. Motion passed.

2. NNECAPA Update

Conference registration is available on the NNECAPA website. It was suggested that the 2010 conference could be shifted to the spring to keep it in separate fiscal years from that of the APA 2011 National Conference, which will be in Boston. The Executive Committee had previously agreed to submit the Innovative Land Use Guide as the NHPA Project of the Year nomination, and responsibilities for writing different sections of the application were distributed.

3. NHPA Annual Conference

a. J. Czysz said that Fratello's was available on 11/13 and suggested the following schedule:

- 12-2, lunch and annual meeting at Fratello's
- 2:30 – 4:30 professional development (ethics) workshop at PSNH
- 5:00 - ? reception at Fratello's

A tour of Energy Park can be integrated into the event.

b. 2010 Annual Conference:

B. Frost stated that because Boston would be the host city for the 2011 APA National Conference, the Massachusetts chapter would be in the throes of planning for that and would not be holding their annual conference in 2010. It has been suggested that NHPA, as NNECAPA Conference 2010 host, might wish to open its conference to those who would otherwise have attended the annual Southern New England Planning Conference. Similarly, there has been a desire to reach out to some of the Canadian planning organizations, such as those from Ontario, Quebec, and the Maritimes.

A suggestion was made that we consider moving the annual conference to spring 2009, given that the APA conference in Boston will draw a lot of people. Moving our conference to spring would shift it to a different budget year for most people. J. LaBranche will circulate that idea to the NNECAPA Executive Committee for feedback.

S. Marchant will email the NHPA membership, seeking names of those interested in serving on the Conference Organizing Group. B. Frost will scan the member database for those who indicated an interest in working on a conference.

4. NHPA Annual Meeting

- a. Professional Development Topic: By popular acclaim, ethics is the topic of choice. C. Koehler said that there had been an APA Ethics session done in York earlier in the year. B. Frost said that he, Anna Breinich, and Lee Krohn (the NNECAPA PDO team) were working on an ethics session that might be suitable. J. LaBranche suggested Susan Slack as a possible speaker.
- b. Elections: The Nominating Committee discussed possible candidates. B. Frost is seeking re-election, and there are two other open seats on the Executive Committee. Suggested candidates Meena Gyawali, Angela LaBrequé, Camille Pattison, Matt Monahan, Jillian Harris, Matt Caron, Shanna Saunders. R. Sawyer will contact David Preece about Jillian Harris's candidacy; J. Czysz will contact Matt Monahan and has already spoken with Meena Gyawali, who is interested; P. Rigrod will contact Shanna Saunders; and K. Diers will contact Camille Pattison.

5. Officer Updates

a. Public Information Officer

S. Marchant said that the website has been updated with the President's Message and job postings. She said that the Surveyors also want to put up events on our website.

b. Treasurer

B. Frost reported that between 6/25 and 7/22, revenues were \$667.50 and expenditures were \$6,418.35, with a net cash flow of negative \$5,750.85. The negative cash flow was anticipated, as conference bills get paid. Checking account balance is \$6,774.76. Motion to approve the Treasurer's report made by J. Campbell, seconded by K. Diers. Motion approved unanimously.

c. Legislative Committee

R. Sawyer said that Legislative Service Requests are due for House members between 9/21 and 9/25. S. Marchant said that she would send out a request to the membership ideas for new legislation and would send responses to R. Sawyer by mid-August.

d. Professional Development Officer

No report.

e. Newsletter Editor

P. Rigrod said that there was good content for the current newsletter. He is looking for other articles from other sources, particularly the RPCs.

f. Sustainability Coordinator

No report.

6. Old and New Business

a. NH Rail Coalition:

No update.

b. Collaboration with Surveyors and Registrars:

S. Marchant said that LGC had reviewed the Plat Law pamphlet and that the Registrars and Surveyors had both approved it. K. Diers said that her staff could assist with graphics. S. Marchant will send the document to NRPC, which will turn it around in a week.

7. Adjourn

A motion to adjourn was made by R. Sawyer, and seconded by K. Diers. The motion passed unanimously. The meeting adjourned at 11:10 am.

Upcoming meetings: August 27, September 24, October 22.

Respectfully submitted,

Ben Frost
Secretary Pro Tempore