



New Hampshire Planners Association

May 8, 2015 Meeting @ 9:15 a.m.

Meeting Location: NHMA, Triangle Park Drive, Concord, NH

Members present: Shanna Saunders, Sara Carbonneau, Sarah Marchant, Ben Frost, and Scott Osgood. Meeting commenced at 9:15 a.m. Participating by phone: Tim Corwin. Jodie Levandowski also participated by phone.

1. **Minutes -**

Motion by Marchant to approve the minutes from March 6, 2015. Second by Osgood. Vote: All in favor. Motion by Marchant to approve the minutes from April 3, 2015. Second by Osgood. Vote: All in favor.

2. **Spring Conference** – Levandowski updated the conference status. Noted that the conference registration information has been sent out. Need to be clear in the information that May 15th is the last day to book a room at the reduced rate. Rooms are available on Thursday and/or Friday.

At the current time, no sponsorships have been secured. Need to push sponsorships. If there are other potential sponsors not listed on the Google doc, please enter the information on the Google doc.

AICP credits may be available – need to get bios and session descriptions to Frost a.s.a.p.

Logo contest – Frost to bring his presentation on the NHPA logo – this will run on a laptop near the logo contest display. Need to send a reminder that the deadline for submissions for the logo contest is May 20th.

Levandowski will bring a laptop. Frost, Saunders and Connors (?) will also bring laptops.

After hours – tickets will be “will call” at Fisher Cats Stadium. It is possible to have an acoustic performer at the Sam Adams Bar.

3. **Awards** – Members reviewed the recommendations provided by the Vermont Planners Association executive committee. After much discussion, NHPA executive committee voted to award Plan of the Year to Nashua RPC's “A Story Worth Telling” (motion by Frost, second by Carbonneau) and the Project of the Year to NHHFA (motion by Carbonneau, seconded by Corwin). Marchant stated that she really liked the implementation section and the inclusion of under-represented populations of the NHHFA project. Noted that when nominations for Project of the Year were discussed Saunders and Frost recused themselves from the discussion and left the room. Citizen Planner award to Neil Faiman (motion by Carbonneau, seconded by Frost) and Professional Planner of the Year award to Cliff Sinnot (motion by Frost, second by Carbonneau).
4. **Lifetime Achievement Award** – Motion by Marchant that the award be renamed the Jeffrey H. Taylor Lifetime Achievement Award and that it should be awarded posthumously to Jeff Taylor.

Seconded by Frost. Vote: All in favor. A description of the award and why it has been named in honor of Jeff Taylor will be included on NHPA's website. Frost to contact Dijit Taylor to inform her of this award and to invite her and her family to attend the June 5th conference.

5. Strategic Plan – Defer to next meeting.
6. NHQBS.org – Osgood sent information out prior to the meeting. Questions included whether QBS would accept NHPA as a member; also questioned who constitute QBS? Didn't see any names listed on the website. Suggested that this might be an appropriate topic to discuss at the annual meeting.
7. Summer Meetings – Discussed whether to have a meeting in June. Felt that one toward the later part of the month would be important. July/August will be a joint meeting/celebratory luncheon with the Legislative Policy Committee.
8. Annual Meeting – Suggested Fratellos in Nashua or Laconia. However, it was noted that turnout was generally better in Manchester or Concord. Also suggested were microbrewery tours, etc. (Londonderry, Tamworth, etc.)
9. NHPA Logo Contest Update – The contest information has been distributed through NHPA, NHIA and UNH. Osgood will follow up with the NH Community College System through its graphic arts program.
10. NHPA Support – Defer to next meeting. Frost and Marchant to meet with Judy Silva prior to the next meeting. It was noted that while we have very competent Committee members at the present time (with great computer and graphic skills), this might not always be the case. Need short term and long term assistance.
11. *Getting There* – Frost stated that the premiere is scheduled for June 10th in Concord at the Red River Theater. Corwin moved that NHPA provide up to \$500.00 for refreshments. Second by Marchant. Vote: All in favor. Frost noted that he used Vista Print for printing the postcards – liked the quality and the service. Frost also noted that the film is being produced in accordance with public television station standards.
12. Officer Updates –
NNECAPA – Marchant stated that she attended the legislative sessions in Portland. Noted that substantial cuts are looming for CDBG, Tiger grants, etc. It will be extremely important for planners to reach out to their federal representatives in the fall to let them know how important these types of programs are to their constituents. Noted that Jason Jordon (APA) is reachable. Marchant stated that we should reach out to the NHPA member to determine what areas are of specific concern. Marchant will prepare an article for the summer newsletter (issued in late July ?).
Legislative Update – Saunders stated that NHPA did not testify at the public hearing on HB 2. Saunders will contact Meredith Hatfield (cc Jennifer Gilbert) regarding OEP's plans for moving forward. Status of the ZBA voting bill and the ADU bill was still up in the air. Lobbyist efforts were discussed and how NHPA can be more effective at presenting the membership's positions.
Public Information Officer – Pohli was not at the meeting. It was noted that Wild Apricot was revising its pricing structure. Saunders stated that storage on Wild Apricot has increased. If Wild Apricot fees are paid in advance (for two years), the price is approximately \$1,000.00. Will discuss and make a decision at a meeting in June (date to be determined). We have until August 31st to lock the rate in place for Wild Apricot.

Newsletter – Looks great. Positive responses. Osgood stated that publishing the newsletter 3 times a year may be more feasible than 4 times per year (especially with the length of the last newsletter).

Sustainability – No report.

Professional Development – No report.

Treasurer's Report - Frost noted that billing and membership has been fairly easy, with the exception of the group rates. Frost did not have a report, as he is working out some glitches. Frost stated that at the end of April 2015 membership revenues were "looking good."

Misc. – Congratulations to Elizabeth Wood on her article in the recent Planning magazine!

Frost stated that NHMA has asked if NHPA would be willing to do a session on planning law at its annual conference in November. The Committee was willing to participate – Frost stated that he would speak with Corwin about this.

Leadership changes in NNECAPA – there will be opportunities for leadership positions in NNECAPA if anyone is interesting in serving.

Motion by Frost to adjourn. Seconded by Osgood. Vote: All in favor. Meeting adjourned at 11:20 a.m.

Submitted by,

Sara Carbonneau, Secretary