



New Hampshire Planners Association

August 1, 2014 Meeting @ 11 a.m.

Currier Museum of Art, Manchester, NH

Members present: Sarah Marchant, Sara Carbonneau, Shanna Saunders, Ben Frost, Mary Friedman, Mark Connors, Elizabeth Woods. Meeting commenced at 11:20 a.m.

1. Minutes. Motion by Frost to approve the minutes from May 2, 2014. Second by Connors. Vote: All in favor with Friedman abstaining.
2. Justin Bieber Award – Connors presented the (first annual) Justin Bieber Award to Sarah Marchant for outstanding fundraising for the 2014 NHPA Conference.
3. Spring Conference Recap “The Art of Placemaking” – Lots of positive feedback from participants. Exhibitors expressed dissatisfaction at having to move their displays to another building on the second day. It was noted that some of the UNH conference staff were, on occasion, “short-tempered.” Also noted that some of the UNH conference staff appeared to be unaware that they were being “distracting” when walking through the venue. Suggested that it may be better in the future to choose a conference location that specializes in holding conferences. Friedman stated that she would share the observations with the UNH conference staff.

It was noted that the solicitation of sponsorships this year for the spring conference was very successful. Food costs were higher than in the past. Noted that it is important to define conference budgets for future conference planning. For planning purposes, the NHPA conferences generally bring in around 100 people. Question was raised as to whether or not it would be advantageous to partner with NH Municipal Association or AIA-NH.

NHPA Conference 2015 – need to keep in mind that the APA Region I conference will be held on June 25 and 26 in Saratoga, NY. We should email members to see if they will be attending this conference. Suggested that if there is a large contingent planning on attending the Region I conference, NHPA may want to arrange for a bus to carry NH members. Also, may want to do a one-day NHPA conference, if many are planning on attending Saratoga conference.

4. Vacancies on Executive Board – Marchant stated that she had received resignations from Brooks and Monahan (their terms to expire in 2016 and 2015, respectively). Also up for election this year are Friedman, Rigrod and Connors. Friedman and Connors stated that they would seek re-election. (Discussion with Rigrod after his arrival revealed that he was interested in continuing on the executive board.) It was suggested that Donna Pohli should be approached to see if she would be interested in serving as Public Information Officer. Pohli indicated later in the day that she would be willing to serve as Public Information Officer. (Official executive board vote to confirm Pohli as Interim Public Information Officer will take place at the September meeting.)

Other suggestions for Executive Board members were: Karen Purinton (Keene; Carbonneau to contact Rhett Lamb) and Kelly Walsh (Frost to follow up).

5. NHPA Fall Meeting – Discussed combing the NHPA Annual Fall Meeting with the Community Planning Grant workshop in Concord. This is scheduled for Friday, November 7th at the Holiday Inn, Concord. The CPG workshop will be held in the morning – then the NHPA meeting/lunch and a continuing education workshop could be held in the afternoon. Connors will coordinate with Corwin, Carbonneau, and George Reagan (forming the AMOG – Marchant will assist as needed).
6. NNECAPA Legislative Liaison – Saunders will attend the APA policy meeting in Washington, DC (as David Brooks has resigned from the Executive Board).
7. Potable Water Guidance Document – Scott Osgood (Legislative Policy Committee members present at the meeting) stated that he and his code enforcement officer had reviewed the policy and felt that it was an excellent document. Executive Committee members wanted more time to review the document. Marchant will send the “final” draft document out next week for review and endorsement.
8. Wild Apricot online management system – Frost is still working on it. Suggests that Polhi would be good at using this system. Will attempt to have it up and running in time for the 2015 member renewals. Friedman stated that we should utilize the “paid” version – so that advertising is not included on the site.
9. Strategic Plan Review/Update – Preliminary review/discussion of the Strategic Plan. Noted that we should wait until Corwin and Rigrod are present. Suggested coordinating a webchat prior to the September Executive Board meeting. Frost will coordinate (Doodle poll to be sent out soon). Noted that APA’s National Community Planning month is scheduled for October – how to participate? Also suggested was exploring ways to address the “push-back” against planning.
10. Treasurer’s Report - \$4,000.00 net from conference. \$14,670.54 in the account. Motion by Marchant to approve the treasurer’s report. Seconded by Connors. Vote: All in favor.
11. Film Project – Frost reported that the project is going very well. Stated that IRIS (from Maine) will be screening a shortened version of the film at its October conference (October 17th). This will involve an additional two weeks of interviews. Matt Frost has asked if NHPA would be willing to advance a portion of the remaining funds dedicated to this project. Motion by Friedman to advance \$750.00 to Matt Frost. Seconded by Marchant. Vote: All in favor with Ben Frost abstaining.
12. NNECAPA – Stowe. Need a NH panelist for the conference session on September 11th. Suggested that Woods contact Julie LaBranche or Matt Monahan.
13. Bookclub – Peyton Place. Scheduled for August 3rd. Contact Woods for revised location.
14. Other business as may be required. Meeting adjourned at 1 p.m. for lunch at the Currier with members of the legislative policy committee and the COG. Marchant thanked committee volunteers for their hard work and success stories over the past year.

Submitted by,

Sara Carbonneau, Secretary