



**NEW HAMPSHIRE PLANNERS ASSOCIATION
MAY 2, 2014, 9:00 AM
NHMA, 25 TRIANGLE PARK DR., CONCORD, NH 03301
[CALL IN: 1-712-432-3011 CONFERENCE CODE: 996799]**

Present: Sarah Marchant, Shanna Saunders, Sara Carbonneau, Mark Connors, Tim Corwin, & David Brooks.
Participating by phone: Matt Monahan, Pierce Rigrod, Ben Frost. Meeting commenced at 9:15 a.m.

1. Minutes. Motion by Corwin to approve the minutes from February 4, March 7, and April 4, 2014. Second by Connors. Vote: All in favor.
2. Annual Awards: Finalize NH Awards. It was noted that all the submissions were very worthy of recognition. Marchant noted that it is amazing the quality of working being done in the planning field in New Hampshire. Final awards were as follows: NH Professional Planner of the Year – Steve Bird; NH Citizen Planner of the Year – Janet Langdell; Plan of the Year – Mutual Sharing Project; Project of the Year – Memorial Bridge. Life-time achievement awards to be presented to Joanne Cassulo, Cathy Hirsch, and Kimon Koulet.
3. Health Assessment Tools - NH Office of Health & Human Services, Environmental Services division: how NHPA can partner with them regarding health assessment tools. Frost stated that he has been contacted by Tom Lamberts at HHS. HHS is working on an application to the CDC and asked Frost to participate on the application. Frost will be representing housing and planning interests at the same time.
4. Update Wild Apricot online management system – Frost. No specific update at this time. This will be a summer project.
5. Visualizing Density “Competition” – Submissions are due June 6th. Monahan will send an e-mail blast reminding members of the competition and deadline.
6. Housing Policy & Regulations Committee – Marchant. Marchant presented the draft fact sheet that the Committee has developed. Executive Board reviewed and provided suggestions for additional distribution (including AIA-NH). Other suggestions included submission to Town & City Magazine, distribution at OEP’s Spring Conference, and NH Municipal Association’s Newslink.
7. Spring Conference “The Art of Placemaking” Update – Final conference details were discussed.
8. Film Update – Frost noted that additional footage was being shot. Frost noted that Claudia Folska will be the keynote speaker at IRIS’s conference in Maine in the fall.
9. “Safe Streets” Update – Carbonneau (letter to Comm. Clement). Carbonneau stated that she has not seen a response from the Commissioner – however, it was noted that any response would have gone directly to NHPA’s mail box. Carbonneau will follow-up with Nik Coates to see if there has been further movement on endorsing a “Safe Streets” policy from NH-DOT.
10. Officer Updates –

- a. NNECAPA Legislative Liaison – D. Brooks
- b. Legislative Liaison – T. Corwin
- c. Public Information Officer - M. Monahan
- d. Newsletter Editor - M. Friedman
- e. Professional Development Update – M. Connors
- f. Sustainability Coordinator – P. Rigrod
- g. Treasurer - B. Frost Noted that we are \$2,400.00 in the black after a very successful NNECAPA conference.
- h. Vice President - S. Saunders
- i. NNECAPA NH State Director – E. Wood Bookclub will meet on May 18th at The Republic in Manchester.

11. Other Business – None.

12. Adjourn. Meeting adjourned at 11:10 a.m.

Submitted by,

Sara Carbonneau, Secretary