

## NHPA Meeting Minutes 11/1/2013

Sarah Marchant, President, opened the annual meeting at 1:15 p.m.

Welcome and Call to Order: Sarah welcomed all in attendance. She announced that Tara Germond and Camille Pattison were asking to be replaced on the board due to other pressing commitments. She thanked them for all of their hard work. Four seats were open on the board. All accepted positions: Mary Friedman, Shanna Saunders, Ben Frost, Tim Corwin, Matt Monohan, David Brooks, Sarah Carbonneau, and Mark Connors. She introduced all of the Executive Committee members and extended a thank you.

Minutes. A motion by Tim Corwin to accept minutes with a revision where it reads, “motion to except” to “motion to accept”. Change noted. Motion seconded. All in favor. Minutes approved.

By-Law Changes: Sarah explained that NHPA has been using Cornerstone Consulting Group instead of the Local Government Center for Administrative services (website, membership database management and graphic design for event noticing) the past year. The cost is approximately \$3000 and therefore we are proposing some changes including a \$3,000 item in the budget due to cover the cost, slight increases in membership dues, slight increases to annual conference fees and soliciting more sponsorship to support events. She presented the By-Law proposed changes to dues structure. Explanation of proposed bylaw changes (see attached).

Sarah explained the bylaw update to the “Sustainability Coordinator” position. The hope was to broaden the overall scope of the position.

Motion from Tim Thompson to accept bylaw change to the “Sustainability Coordinator” position on the Board. Nancy Larson suggests a change in the title to read “Environmental and Sustainability Coordinator” instead of “Environment and Sustainability Coordinator”. Jamie Steffan seconds. All in favor. Motion carries. Tim Thompson moves to approve Bylaw changes regarding dues structure, seconded Pamala Goucher. All in favor. Motion carries.

Budget: Ben Frost presents the budget. Projected deficit budget because of Cornerstone; however we may be in the black. The conference was exceptional. Conference budget is in the black. Sponsorship is at \$15,000, which was amazing! No questions on current budget. Ben Frost moved on to an explanation of the proposed budget. This reflects the change just approved to the dues structure. This budget reflects costs for NHPA conference instead of NNECAPA Conference. Jerry Coogan asks about including hardcopies of the membership directory. A raise of hands shows that most want a directory; however, on-line is fine. Jerry still wants a hard copy. Some discussion on on-line management software and fee for service software. The Board will report back on this. Jamie Steffan makes a motion to accept the budget as presented, Tim Thompson seconds, all in favor, motion carries.

Legislative update: Tim Corwin. In 2013 the Legislative Subcommittee tracked 50 bills, 19 of them considered “priority”, whether what we considered “Supported” or “Opposed”. We opposed 4 bill

and all 4 were defeated. There have been 19 LSRs filed as of today. Tim Corwin reviewed those 19<sup>th</sup> to give the membership an idea of where things are heading this year. Identified legislative committee members. Ben Frost stood to explain the Regional Planning Commission repeal bill and a workforce housing bill and the sponsors of these. Ben asks for others to let him know if board members receive email asking them to give their opinion on these bills. The letters begin with salutations such as, "Honorable Board of Selectman". These emails are not true.

Professional development report and book club: Over the last year we have had 50 CM credits available in our Professional Development events. We had both law and ethics credits. Continue to let us know of all training opportunities you may be aware of! Sarah Marchant reports that the planners' book club is underway thanks to Elizabeth Wood. The first meeting is scheduled for Sunday, January 26<sup>th</sup> at 3:00pm at the True Brew Café adjacent to Gibson's Bookstore 45 South Main Street in Concord. The book is the Death and Life of America's Great Cities, by Jane Jacobs. Bookmarks are available on the tables.

NNECAPA Legislative Liaison: David Brook reports that NNECAPPA has been tracking success stories on Federal government tools (i.e. TIGER, CDBG, etc.) to help preserve these opportunities in future budgets. Please send these to David to show continuation of need and support. APA is focusing on financing tools for municipalities and better tools for disaster planning, disaster recovery.

NNECAPA Conference: Ben Frost introduced Matt Frost and the trailer for a film from the keynote address on September 19, Claudia Folska. They continue to look for funding to finish the film. They are looking at Kickstarter and other potential grant opportunities.

Other Business: Sylvia VonAulock stood to address the group. She said that she had just attended the Gassett Hearings in Epping on the 10 year transportation plan. Sylvia explained that she is affected by the death of two people in the recent Granite State Wheelman's ride on the coastal route. Two DOT employees were killed on that same bridge at an earlier date. In the current transportation plan, there is 8 million slated for improvements yet nothing on "complete streets" which would push projects to include sidewalks and bikeways in NH. She would like NHPA to work with DOT and other appropriate state agencies to support and legislate a complete streets policy program statewide. Ben Frost motions to create a task force to this effect, seconded by Sylvia, all in favor, motion carries. Sarah Marchant asks that those interested in joining this task force should email her. Sarah, Ben, and Sylvia are putting the task force together.

The Annual Meeting adjourned and the Professional Development Workshop was started: Tara Germond introduces the workshop topics: "Understanding NH's Condominium Law," with David Rienzo, Esq. NH Assistant Attorney General, and Karen McGinley, Esq., Devine Millimet & Branch. And, "A Better Way to Ensure Safe, Potable Water: NH Experiences & Guidance for Municipalities," with Pierce Rigrod, Environmental Analyst, NH DES, and Elizabeth Wood, Community Planner, Town of Windham.

