



**NEW HAMPSHIRE PLANNERS ASSOCIATION – SUMMER RETREAT**  
**FRIDAY AUGUST 30, 2013, 9:00 AM (9:15 START)**  
**@**

**NH AUDUBON**  
**84 SILK FARM ROAD, CONCORD, NH 03301**  
**NO CALL IN AVAILABLE**

**PRESENT – S. MARCHANT, DAVID, P. RIGROD, M. FREIDMAN, TARA, B. FROST, T. CORWIN, M. MONAHAN**

1. Minutes (March: M. Freidman moves to approve T. Corwin seconds. All approve. April: B. Frost moves to approve M. Monahan seconds. All approve. May: M. Freidman moves to approve, D. Brooks seconds. All approve with T. Corwin, B. Frost and P. Rigrod abstaining. June: P. Rigrod moves to approve, B. Frost Seconds. All approve.)
2. Revising Dues structure for 2014 – Incorporating administrative costs. S. Marchant explained the new fee structure that the subcommittee came up with. The admin costs of Cornerstone is 3K. The increase in costs would help pay for half of the new admin costs. This would be voted on at the Annual meeting by the membership and we would need to let the membership know in writing before the meeting. There was discussion about whether cornerstone was meeting our needs for the price. Their cost was half of what LGC offered. If we approve this we will still need to look at trying to make money on events or cut costs elsewhere in the budget. Dues were last raised in 2006. This was the first time they had been raised in 15 years. That vote passed unanimously. There was discussion about what services members get for their membership. The decision was: 175 org, 30 each after 5; professional planner 60; student 20; emeritus, 20
3. Membership Certificates: Then there was the question of whether we want to send a membership certificate. We could ask the membership if they want it. We would have to change our process and get Cornerstone involved. B. Frost spoke to an online application that might take a membership and create certificates and also to jump into the next item may help with the directory. WildApricot.org comes to mind. Constant Contact is 25 a month and we also have Paypal, and Mailchimp for free. WildApricot can communicate with Constant contact. We also have Yahoo listserve and google email. There was more discussion regarding the function of Cornerstone.
4. Directory:
  - a. Format: digital vs. paper – the thought process to keep it digital – but folks spoke to the value of paper. Perhaps we should work through our budget first before we add more tasks. Perhaps the time has passed for paper copies. Now everyone googles. There was discussion about whether we should put a list of members online. Just names and organization. There are a couple purposes of the directory. Current list but also archival dating who worked in what town in what era. Vice Pres and Treasurer are supposed to keep the membership up and the directory up to date on a regular basis. Perhaps we could reach out to the RPCs to get their membership town contact lists or each exec comm member could take a county, or an LRPC's region. What about reaching out to OEP or NHMA or DOT who already have a list.
  - b. Goal completion date – We have decided we want to pursue a directory in conjunction with the membership drive in January, perhaps by subcommittee. We will look to see if Wildapricot can take on this responsibility in the future.

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5. AMOG Committee – Annual Meeting Organizing Group
  - a. Terms of Office ending
    - i. David Brooks
    - ii. Camille Pattison
    - iii. Sarah Marchant
    - iv. Tim Corwin
  - b. Who is re-upping?
  - c. Who would like to join?

C. Pattison is not re-upping. S. Marchant - Sara Carbonneau has agreed to serve. All these names need to be on the ballot at the Annual meeting. Our next Exec Comm Meeting date is Oct 4th, and November 1st. Annual meeting is usually in November or December. We usually do a lunch meeting and an afternoon prof development workshop in the afternoon. How about Nov. 1. We will finalize things Oct 4 and things need to go in the mail right after that. We'll vote electronically via survey monkey. B. frost offered the use of the survey monkey account for NHHousing. Thanks B. Frost!! T. Germond and S. Marchant will be on the AMOG committee. There was discussion – about going to Fratellos. They don't charge a room fee and the food is really good. Its centrally located and has been well received by the membership Topics for speakers included Cond law and Scenic Road law.

6. Redefining Board Positions – Sustainability/Environmental Coordinator. P. Rigrod handed out the print out for the sustainability coordinator position, as revised and its comparison to the APA policy for sustainability. P. Rigrod thinks that the NHPA should have a more outward focus rather than an inward focus. Perhaps this position should help look at environmental law and policy across the nation and state. Tara agreed that there is so much time spent looking at the carbon footprint at NHPA when really that effort can be put to better use. The group seems to like the addition for environment to the focus but not necessarily adding new responsibility. This will be refined for a bylaw change by S. Marchant. There was discussion about adding to the end of the all duties “other duties as self identified”. S. Marchant thought perhaps other duties as identified by the Exec Comm.
7. Action Plan - Its been simplified. All special projects have been removed. Please review to see if you have responsibility, and ask if you have any questions. There was discussion about coordination between NHMA, OEP and Planning Comm. Then there was discussion about National Planning Month. Next newsletter is end of Sept. Lets put something in the newsletter.
8. Updates:
  - a. NNECAPA Conference update – Ben Frost. As of this morning there are 120 people registered. 9K pledged in sponsorship. B. Frost is hoping for 12K. We are paying for 3 speakers and the Boat ride. CM application is going out this weekend. B. Frost is looking for room buddies registration table receptionists. The Thurs night reception location is still up in the air. Lago might be too small so we might do it in the carriage house or on the lawn. Tote bags are from recycled bottles. He is looking for things to put in bags. Promotional items from Laconia and Meredith. S. Saunders will work on Laconia.
  - b. Potable Water Definition – P. Rigrod, he's congregated data to come up with top communities. P. Rigrod has an outline of the work schedule for moving forward. There is no State based requirement for testing so he is looking for local leaders to carry the torch. He wants to have it done by fall. Perhaps present at our annual meeting or at the NHMA annual conference. They just found out they got a 300K grant to do intervention.

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9. Other Business Email from Land Surveyors Assoc., NHMA conference . M. Freidman let us know there was another mentorship partner. NICE presentation S. Saunders, M. Freidman and M. Monahan.

10. Adjourn for **THANK YOU** luncheon at **12:00** for Legislative Sub-Committee. Menu includes:

**STICKY CHICKEN**   **PORTABELLA NAPOLEON**   **FARMSTEAD SALAD**   **FRUIT SALAD**

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