



**NEW HAMPSHIRE PLANNERS ASSOCIATION  
JUNE 7, 2013, 9:00 AM (9:15 START)**

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**CORNERSTONE ASSOC. MGMT: 53 REGIONAL DRIVE, SUITE 1, CONCORD 03301.  
CONFERENCE CALL LINE : CALL 310-9300, PASSCODE 1111#**

B. Frost, P. Rigrod, S. Marchant, T. Corwin, M. Monahan, D. Brooks, Elizabeth Wood

1. Minutes (March, April, May) -
2. Welcome Elizabeth Woods – NNECAPA State Director!
3. NNECAPA Conference update – B. Frost said the COG continues to work. Schedule and session are done. We have one opening for Friday lunch speaker. They are gathering speaker bios and then he will file for CM's and webpage will be up this month. Unfortunately there will be a complex registration for because of space constraints particularly in mobile work shops such as the boat the Doris E which has a max of 125 persons. We will have to add an addition fee of \$25 to cover steep cost. There will be an opening plenary re: ethics for everyone. Keynote will be Claudia Folska then awards lunch, then plenary called defining new urbanism. Three tracks in afternoon on Thurs – mobility, environment for everyone and then who is everyone. Reception Thurs evening. Biz meeting Fri morning with follow up on new urbanism. The three tracks through the rest of the day. Still looking for Friday lunch speaker than 3 mobile workshops. There was a question about whether 3 mobiles in the afternoon is too much competition between each and maybe you wont get enough folks to participate. We have some sponsorships already VHB \$500, Russ Thibault company for \$250, and \$500 from Dartmouth. Also a thought about a debate on wind energy.
4. Visualizing Density Contest update – S. Marchant is NHPA rep to this. They are looking for an image data base that helps give a visual to density discussions. There is a contest currently for picture submittals. There is an awards meeting on June 26<sup>th</sup>. It will have AICP credits with a speaker Julie Campoli who wrote the book Visualizing Density.
5. Pierce Rigrod - Potable Water Guide for local officials: working group and/or publishing resources. P. Rigrod spoke about the fact that much of NH exceeds arsenic drinking water standards in private wells. The state plumbing code is very vague about the definition of potable water. There is no uniform definition. State has no required for testing WQ of new wells. The idea is to draft a guide that all building health and planners, and the state can use to standardize the standards. This issue is really low profile but is a fairly high concern. State and CDC have all weighted in. NH was known as the arsenic state. We had 300 arsenic mines in the state. There are barriers out there regarding not testing your water, especially for low income and rural families. S. Marchant also mentioned that there also issues of process. Right now the well results are the very last thing submitted before the CO is issued. What happens when the property is completely finished and the well results don't pass. The process needs to be pre construction, such as the septic system.
6. Terms of Office – who is interested in re-election?
  - i. David Brooks

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- ii. Tim Corwin
- iii. Camille Pattison
- iv. Sarah Marchant

S. Marchant spoke about the fact that all listed folks are up for reelection. If you are not interested please let us know asap so we can start thinking about replacements.

7. Student Membership – vote on costs \$5, \$10 or \$15. S. Marchant said M. Freidman thought the cost to students should be \$5. There was discussion about the fact that that is comparable to a cup of coffee but the issue is priorities and how high can we go before membership does not become a priority. P. Rigrod moves to bring a \$5 cost for students to the full association at the annual meeting for membership vote. M. Monahan seconds. Unanimous in favor. B. Frost made the point that we will most likely have to revisit all membership dues based on the fact we now have to pay for administrative costs from the move to Cornerstone.
8. Banner update – moved to the next meeting.
9. Officer Updates –
  - a. NNECAPA Legislative Liaison - D. Brooks – most of what APA is tracking is budget related. The house in its budget has really cut HUD funding. Senate looks like it will appropriate more but will then lead to a debate to reconcile in the fall. IN other news. Smart growth American published a new report that shows smart growth is good for municipal budgets. P. Rigrod thought this would make a good newsletter article.
  - b. Legislative Liaison – T. Corwin – B. Frost has been sending out his legislative update so we all know that. He would like to get the survey out early this year regarding membership’s ideas for being proactive. LSR’s are sometime in the fall. All thought this was a great idea. There was the idea of having a thank you luncheon for Leg committee members sometime in August. S. Marchant said we would tie this into an executive committee retreat.
  - c. Public Information Officer - M. Monahan
  - d. Newsletter Editor - P. Rigrod. New content for summer newsletter is due in two weeks the 30th of June. There was discussion about having a survey for membership about what they want to see in the newsletter. Perhaps something in every newsletter with a link that folks can click to submit newsletter article ideas. E. Woods mentioned that on the homepage banner the only link available is summer 2012 and you have to click on archived newsletters to get to the new ones. M. Monahan will email Courtney to update.
  - e. Professional Development Update – C. Pattison. No report
  - f. Sustainability Coordinator – T. Germond. No report
  - g. Treasurer - B. Frost. B. Frost sent out a report last night. Page 1 shows the activities for the first part of the year. Dues are pretty much done a few folks who haven’t paid. Professional development workshop has broken even. There are still several people who are outstanding on registration keeping. There should be another \$400 coming to us. We have sold two directories and we don’t have one anymore. We need to figure out what we want to do. It is quite a bit of work to complete. We need to decide if we want a paper copy or go online only. Perhaps we can talk about this at our summer meeting. “Admin Support” is Cornerstone. That is time only not phone or printing or anything. The report is as of the end of May. Motion to accept treasurers report D. Brooks. Second by M. Monahan. The motion is approved unanimously.
  - h. Vice President - M. Friedman. No Report

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- i. NNECAPA NH State Director – E. Wood – She is hoping to get the book club launched. She is looking for dates. She talked to B. Frost about holding it to the new expanded Gibson’s bookstore in Concord. She needs to pick the book and the date. She thought of a Saturday at 2PM for timeframe. She will work with the bookstore to get a date. She would like to get the email out this weekend so folks can get their books. And start to read. She was thinking the ***Death and Life of Great American Cities*** as a book. She will get something on the website and newsletter about this. If Gibson’s new location isn’t ready we can pick another location in Concord.
10. Other Business – July Meeting is July 5<sup>th</sup> which is a really bad date. How about 4<sup>th</sup> Friday, July 26<sup>th</sup>. VPA wrote a letter thanking us for participating in their awards process. They very much appreciated it.
11. Adjourn M. Monahan moves to adjourn. D. Brooks seconds. The motion is approved unanimously.