



NEW HAMPSHIRE PLANNERS ASSOCIATION - EXECUTIVE COMMITTEE MEETING
MINUTES FOR SEPTEMBER 7, 9:00 AM
CENTRAL NH REGIONAL PLANNING COMMISSION
28 COMMERCIAL STREET CONCORD, NH 03301
CONFERENCE CALL LINE : 310-9300, PASSCODE: 1111#

Present: C. Pattison, S. Saunders, S. Marchant, J. Czysz, B. Frost

1. Minutes (July, August) - Not available yet
2. Annual Meeting subcommittee AMOG — C. Pattison gave an overview of the annual meeting which has been scheduled for November 16th, 2012. It will be held at Fratello's in Manchester from 1230 to 4030 pm with lunch provided. The parking accommodations and food choices were discussed. The schedule is that we will have lunch and the annual meeting from 1245 to 2pm and then do the professional development portion of the meeting from 2-4pm. We will host a reception after the meeting.

For the packets for the meeting we will include the agenda, minutes, treasures' report sustainability report, Professional development report, legislative report, and the executive committee report which will include a write up from almost all the officers. S. Marchant reminded folks that the next exec Comm meeting coincides with the NNECAPA annual meeting. There was discussion regarding holding an alternate Exec Comm meeting on September 28th from 9-12. It was agreed. We will resend the poll for meeting times and dates now that we have new members. And choose a new regular meeting date at the September 28th meeting.

3. New EC members - S. Marchant also mentioned that we also need to think about ballots for the meeting as the nomination forms need to be out a month before the election. B. Frost, S. Saunders and J. Harris are all up for re-election. J. Harris has decided she does not want to renew. S. Marchant has contacted Matt Monahan and he is interested in running. Mary Friedman, here today, will need to be formally elected to fill M. Gyawali's position. LGC needs info from constant contact and paypal in order for folks to start to be able to register and pay with a credit card. If people send checks they can make them out to NHPA but send them straight to B. Frost for deposit.

S. Marchant introduced Mary Friedman to the Exec Comm. Mary was nominated to be appointed by the Exec Comm to full fill the remainder of M. Gyawali's position until the election. M. Friedman is a UNH Professor teaching several planning classes, she has been involved in NNECAPA for several years. She is thrilled to be invited to participate. S. Saunders moved to appoint M. Friedman to the reminder of M. Gyawali's position until the election. C. Pattison seconded. The vote was unanimous.

4. NHMA Law Lecture Series, NHPA sponsorship – B. Frost has worked to get AICP credits for all sessions. And NHPA will be cited as a sponsor for them.
5. HIA Training update – B. Frost has 30 people registered, and there is a good mix between planners and public health officials. However there is still space available so if anyone is interested please let him know.
6. NNECAPA Retreat date rescheduled – no news at this point we will remove this item from the agenda until we hear from NNECAPA.
7. Visualizing Density Project – S. Marchant said Steve Whitman in cooperation with New Hampshire housing and Plan NH are collecting photos showing NH landscapes and build outs in an effort to populate a database designed after the Lincoln Institute’s program. It appears that the LI’s images don’t depict scenes that are applicable to NH landscapes so they are trying to see if we can add some geographical context to his idea. They are hosting a contest to get folks to submit their photo graphs. Each photo needs a datasheet filled out to accompany it. They are only looking for residential development. The deadline is 9/28. J. Harris mentioned that NHPA already sent an email to its membership but that she would send another. Submissions are going through NH Housing. It would be nice if we could like this to the existing NNECAPA photo database.
8. NNECAPA Conference Update – S. Saunders got a proposal from the Mill Falls in Meredith. Please send it to J. Czysz. There was a discussion about dates, as the Orton Heart and Soul conference may conflict. Folks will check that out before scheduling it. The next step is to form a committee. J. Czysz will put together an email to form the COG. She will circulate potential dates to make sure there are no other conflicts.
9. Officer Updates –
 - a. NNECAPA Legislative Liaison - D. Brooks. No report. Congrats on the new Baby!!
 - b. Legislative Liaison – T. Corwin. B Frost reminded folks that House LSRs are due Sept 17th - 24th and Nov 13th – Dec 7th. The Language then comes out in January.
 - c. Public Information Officer - J. Harris. No report
 - d. Newsletter Editor - P. Rigrod. S. Marchant wanted to get another thank you to the COG and Leg Sub in the newsletter, as well as an advertisement for the Annual Meeting. There was also discussion regarding doing an article on the new ADA trail rules.
 - e. Professional Development Update – C. Pattison. The October Brownbag will be at Crotched Mountain with Janet Zeller regarding the new ADA rules for trails. There was discussion regarding cross publicizing to Conservation Commission Networks. Perhaps even SPNHF, Land Trusts and Timberland owners.
 - f. Sustainability Coordinator – T. Germond. No report
 - g. Treasurer - B. Frost. Not a lot of activity over the past month. No report.
 - h. Vice President -
 - i. NNECAPA NH State Director – J. Czysz
10. Other Business
 - a. S. Marchant received an email from Evan from Brewer ME. He is doing a presentation at the NNECAPA conference on the “Changing Face of Planning” and is looking for some input from NHPA on what NH has been facing. She will forward his request to us all if we could provide her back some input that would be great.

- b. The LGC has asked if we wanted to be an exhibitor for their conference. It costs \$75. It was discussed that perhaps we could share a booth with the RPCs. The conference is November 14th and 15th. It may be too late to do it this year perhaps we should do it next year.
- c. S. Marchant let folks know that we received our membership packet from the Center of NH Non-profits and there are all kinds of orientation materials and workshops for new members. She passed them around a will scan them and email them to folks.
- d. J. Czysz talked about the mentorship program and asked if Mary was interested in taking it over including monitoring the gmail account for new interested participants. Mary said she would.

S. Saunders moved to adjourn and C. Pattison seconded.