



**NEW HAMPSHIRE PLANNERS ASSOCIATION  
EXECUTIVE COMMITTEE MEETING  
AGENDA FOR FRIDAY MARCH 2, 9:00 AM  
LOCAL GOVERNMENT CENTER- CONCORD  
CONFERENCE CALL LINE CALL: 310-9301 PASSCODE: #1111**

Present: S. Saunders, S. Marchant, M. Gyawali, D. Brooks, J. Harris, B. Frost, J. Czysz, P. Rigrod, C. Pattison

1. Minutes (February) – B. Frost moves to approve with edits, Meena seconds. Approved with two abstentions.
2. Results of Membership Survey – S. Marchant has pulled them up. 24 responded out of 200. There was a question regarding what the operating structure is between a separate APA chapter and a separate section of NNECAPA. B. Frost explained that a chapter of APA has a voice of the governance of APA. A Section operates like mini chapters within the chapter. They do get some revenue, but reduced. NHPA looked at this about 15 years ago. B. Frost said further that we always get a mixed response to this question, it has been asked in surveys before. S. Marchant said perhaps we need to explain better to the membership what this means. She will email out responses to everyone. S. Marchant asked if we should send this again for folks to fill out. D. Brooks thought that now that we know OEP is NOT doing a conference perhaps we should put it out there again, based on EOPs announcement of last week. Good idea. J. Harris will do that. And we will talk about this in April. Cindy Heath will also be here in April to talk to us about how to pull together a brownbag on complete streets.
3. NHRPC/NHPA joint Legislative Breakfast - S. Marchant gave a quick recap. S. Saunders spoke about the process. It was a quiet morning but we were able to speak to many folks that came through. There is definitely a value in reaching out more. Perhaps invest in a more professional presentation board. S. Marchant spoke again about the value of reaching outside of our comfort zone. D. Brooks asked about whether other groups were there. We discussed the layout and how it was advertised.
4. 2012 NHPA COG - B. Frost said that the COG is meeting this afternoon at OEP to review session proposals. They are only doing two tracks instead of three. There will be four break out sessions in the afternoon. So eight sessions total between the two days. Friday afternoon we may do mobile tours. T. Germond sent out a menu that we will go over. Sponsor letters are out. Russ Thibeault is already a sponsor. B. Frost asked S. Saunders what sort of environmental justice groups may be sponsors. She will get back to him. P. Rigrod said in his work he has found that a letter needs a follow up phone call. B. Frost agrees. Registration postcard will go out in March. And materials will get up on website soon. D. Brooks clarified that Carter was speaking Thursday morning keynote. B. Confirmed. He also mentioned that there may be a Wednesday night evening speaking engagement as well, for the public. NHPA is still interested. Majora Carter's staff is working with them. CNU New England circulated

the call for speakers and they are evaluating a sponsorship position. P. Rigrod asked if folks can still submit for sessions. B. Frost said yes if by this afternoon's COG meeting.

5. HNH *foundation* grant and Health Resources in Action – B. Frost said that the date of our conference is changing because the CDC speaker can't make May 31<sup>st</sup>/June 1. He is moving it to Sept 12-13<sup>th</sup>. He wants to work with S. Marchant to loop back to HRA and let them know about this and find out how we can continue working with them.
6. Sustainability Coordinator ideas from last meeting – S. Marchant spoke about T. Germond's ideas from the last meeting. She is unable to attend today's meeting but she can talk to us more in April and we can agree on a direction with her.
7. 2012 Goal Setting - S. Marchant Reviewed the 2012 Special Projects/Goals (google doc survey) – This document was sent out with the agenda. S. Marchant went over the highest scoring priorities. Based on the survey, outreach and development are our #1 priorities this upcoming year. S. Marchant asked P. Rigrod if he had any good contacts or ideas from past things he has been involved with. He has been working on collaboration quite a bit – across multi-organizations. S. Marchant asked if anyone else has any ideas. B. Frost said that there is a group speaking on communications training at the energy conferences coming up. They focus on how to deal with the new politics. S. Marchant spoke about how to move forward. S. Saunders talked about doing a special meeting to just discuss this goals and objectives. P. Rigrod likes this idea. He pondered as to whether this idea was for us or for our members or both. He thought there was a lot of opportunity here. S. Marchant said the larger idea for this comes out of our strategic plan. M. Gyamali spoke about the young professionals network and a presentation she saw by WEDO regarding social media. B. Frost liked that idea. S. Marchant thought this might be a good idea for a brown bag lunch. S. Marchant will summarize this and send this out to all. And she will send a doodle poll for an upcoming conference call and encourage all to do their homework. We will brainstorm action items and assign tasks.
8. Officer Updates –
  - a. NNECAPA Legislative Liaison - D. Brooks – APA has quarterly webinar. The administrative budget proposal is out for 2013. HUD funding looks to be level funded. They also propose restoration of funds for sustainable communities. Funding was zeroed in 2012 by congress. Admin want to restore to \$100 M. Also the Choice Neighborhoods Program gets a modest increase. EPA budget is proposed to be cut 3%, water infrastructure, drinking water, Brownfield's all cut. Transportation is big factor and has been extended through end of March so they need to extend again or come up with a new Surface Transportation bill. Some other programs have been 4-6 year bills. The latest version is only a two year bill. The senate's version is a lot of consolidation of programs, and they are trying to establish a national policy objective. The house bill is all over the place. The bill has been pulled off the floor and they are working on a compromise. They were going to pay for it with drilling revenue and they came to understand that revenue is not reliable and so that's off the table. The Transportation Enhancement program is going away. Its not in the house or the senate bill. SRTS is also not in house bill. Senate rolls SRTS into other programs.
  - b. Legislative Liaison – T. Corwin. B. Frost discussed the workforce housing bill. This bill is still a concern. There is a floor vote next Wednesday and new language

regarding a 5% fair share voluntary commitment that virtually every town and city can meet. P. Rigrod brought up Bill HB 514 regarding public access. B. Frost said yes this bill is really bad. Assessors got their amendment in and now they are stepping out of the lobbying. D. Brooks said at crossover (3/29) the Leg Comm was going to step it up on a few bills.

Camille Pattison arrived.

- c. Public Information Officer - J. Harris. J. Harris said she extended the deadline on awards. A handful of people have contacted her. She will need us to vote on these in between meetings and next meeting will need to get stuff ready for annual meeting. She got new member emails out this week.
  - d. Newsletter Editor - P. Rigrod. Next newsletter is due at the end of the month, the 31<sup>st</sup>. Please send him stuff!! There were some issues with the term “sustainability” in the newsletter and we had to revise a particular article in the newsletter due to what was before the legislature. We should be very cognizant to that in the future. And perhaps take a closer look at this. For example NHPA has a sustainability coordinator. Should we consider changing this? APA is running a NH based article on this next newsletter. The Brunswick NNECAPA will speak to this and so will local energy conference the end of this month in Concord. S. Marchant said that now we have the survey back we need to move on this.
  - e. Professional Development Update – C. Pattison. The next Brown Bag lunch is Fri April 6<sup>th</sup>, its on complete streets. Postcards will go out next week. She want to organize the next few before she goes on maternity leave at the end of May. She liked Tara’s ideas from last month. She has been thinking about a green streets topic. Or perhaps using that topic for the conference.
  - f. Sustainability Coordinator – T. Germond. No report
  - g. Treasurer - B. Frost. He sent out Treasurers report this morning. It was reviewed.
  - h. Vice President - M. Gyawali. J. Harris let her know that she will be putting together the awards when we decide and S. Marchant let her know too that she will be working on the membership directory.
  - i. NNECAPA NH State Director – J. Czysz. The newsletter is due and if folks can send her something. S. Marchant will send something. The NNECAPA annual retreat is scheduled for June. One of the things they will address is big picture collaborative items between the three states. There was discussion about how this NNECAPA push interacts with our interest in being a section.
9. Other Business - J. Harris asked if M. Gyawali could regularly check the email. She agreed. Next meeting April 6<sup>th</sup>. Brown bag lunch is noon on that same day.
  10. D. Brooks moves to adjourn, B. Frost seconds.