



**NEW HAMPSHIRE PLANNERS ASSOCIATION
EXECUTIVE COMMITTEE MEETING
MINUTES FOR THURSDAY NOVEMBER 10, 9:00 AM
LOCAL GOVERNMENT CENTER, ROOM TBA – CONCORD
CONFERENCE CALL LINE: 310-9300. PASSCODE IS 1111#**

Present: S. Saunders, B. Frost, S. Marchant, D. Brooks, T. Corwin, J. Czysz, J. LaBranch, M. Stroop, P. Rigrod, Nancy Johnson visitor

S. Marchant calls the meeting to order.

1. Minutes (October) – B. Frost moves to approve as amended, D. Brooks seconds. Approved unanimously.
2. Election Results and discussion – the results were announced. They are:

President - Sarah
Vice President- Meena
Treasurer - Ben
Secretary - Shanna
Professional Development Officer - Camille
Public Information Officer - Jillian
Newsletter Editor - Pierce
NH Legislative Liaison - Tim
NNECAPA Legislative Liaison- David
Sustainability Coordinator - Tara

No one has spoken with S. Marchant about changing their voted positions. So these stand.

3. NHPA Annual Meeting Recap – The meeting went well. There was good turnout.
 - a. Legislation – there was much feedback, but as T. Corwin mentioned there wasn't really an opportunity to respond. Bills are all in so we know what's coming. We can identify what we think are priorities and get the survey out. Perhaps we should wait until December to do the survey, as right now we only have Bill titles. Lets plan on the beginning of January, the first Friday of January, and ask for a week turnaround. J. Czysz jotted down a couple things from the Annual meeting regarding the membership wanting the NHPA to play a broader more active role. Partnering with the RPC's and perhaps firefighters. She spoke with her Code officer, Bill McKinney regarding partnership with Building Code officials and Fire Marshall's office and he thinks they would be very willing to partner with us, specifically on the sprinkler bill. Former Senator Clegg is the Code Officials Lobbyist. RPCs had a breakfast for legislators and it went well. T. Corwin mentioned that he is planning on hosting the legislative subcommittee again this year. J. Czysz, S. Saunders and D. Brooks said they

would like to help out. T. Corwin said he would go through the membership and see if anyone else wanted to participate.

- b. There was discussion on where the NHPA stands on the Northern Pass project—perhaps we focus on the process instead of giving the project a thumbs up or thumbs down. Focus on emphasizing the positive of planning and balance of voices on both sides. The project is not going away and will be a long term decision.
 - c. Structure of the NHPA Organization— this came up at the meeting. Folks spoke about promoting great spaces, and promoting National Planning Month in October. what else. The issue was not so much about structure but about what else we as NHPA can do for the membership. S. Marchant didn't get the impression that the membership felt there was a hole. J. Czysz said she did hear that folks want more proactive emphasis on good planning. Perhaps tie this into the survey and ask more questions. Provide action items and see if membership is yes or no? S. Marchant said a survey next year with follow up at the annual conference. J. Czysz mentioned that there was also input regarding pooling of resources for education and outreach, like a library. J. Czysz is happy to coordinate. Send things to J. Czysz, and she can draft something up and send it to J. Harris to put up on the website: articles, publications, presentations, etc. S. Marchant will work with J. Harris on getting a count of hits for our website.
4. 2012 NHPA Conference - COG - B. Frost has secured the Holiday Inn for the 10-11th of May. He sent a couple emails yesterday with the speaker he is thinking of will depend on her speaking fee. We may be able to cover that with Sponsorship. Perhaps expand her speech out to the broader public. S. Marchant thought this would be an awesome opportunity to start networking. S. Saunders loved the idea of opening it up to the public as this speaker will build energy in folks that may not care about planning but want change. M. Stroop spoke about how this will help with our partnering. P. Rigrod also talked about a series of outside events that bring you out and about in Concord. B. Frost said that's the beauty of the Holiday Inn – right downtown. B. Frost thought we could tour some of the greater developments and get Private entities to sponsor. He wants speakers set early so sponsors can pick specific speakers to sponsor. J Czysz said in other states, when emails with reminders go out they include the sponsor's name and logo. M. Stroop asked if Ben inquired about energy policies in the hotel. B. Frost said yes and he also discussed local food vendors and they are willing to work with us. B. Frost mentioned Contoocook Creamery, Stoneyfield, the Coop, Local Harvest CSA and their famers network. The next COG meeting is Dec 7, 2PM, here.

J. Czysz also mentioned that the Concord Main Street has been promoting a be-local marketing campaign we may be able to tie into. EPA also just did a study re: energy, economic and energy efficiency. There was just an unveiling. B. Frost will look into that as perhaps a mobile workshop. S. Marchant also mentioned the Bike Plan that was nominated for a NHPA award. That would make a nice mobile workshop, rent bikes for the workshop. This might be a really good pull for attendance. D. Brooks mentioned that NNECAPA conference in Burlington did a bike tour. He went on it and it was well done. B. Frost thinks that after Chairing a couple conferences, he really wants to simplify and do less tracks and more quality. He is thinking 2 tracks of 40 – 50 people. J. Czysz thought that was good because in Keene a couple speakers had only a handful of attendees. B. Frost said that the

spaces at the Holiday Inn include a large room for 120 people for breakout and plenary and one other large room that fits 60 folks.

5. Form Based Codes webinar – S. Marchant said this is coming up. J. LaBranche mentioned that perhaps NHPA could pay for it, which allows you to “rent” it for a month and host the session later in the month. The seminar is called “Transforming the Suburbs. The APA boot camp webinars are every other Friday, as well. We could then host Mid December, perhaps after NHPA meeting on the 8th. The brownbag is on the 2nd. But its keypad polling. The question is, Is there interest? OEP hosted a webinar last year that got a good turnout. S. Saunders mentioned that if it’s the same form based codes message, we have all heard it before and there may not be the interest. But if it’s new, out of the box thinking, she thinks folks would be interested. M. Stroop mentioned that perhaps we can pull something together on form based codes for the conference with local examples. S. Marchant thought this might be too much to pull together in the next month.
6. Finalizing Creative Communities and UVLSRPC grants –S. Marchant said that D. Brooks mentioned there were 40 – 50 people at the UVLSRPC workshop, despite the storm descending on us. The workshop went very well. We all decided it was money well spent. Creative Communities –S. Marchant wrote letter to Judy Rigemont said that we want to remain a silent partner until we see the product, thus we dont want to write a letter of support. Judy Rigemont had other letters of support so she was fine. She will start as soon as she receives the check.
7. Officer Updates –
 - a. NNECAPA Legislative Liaison - D. Brooks – the senate passed its version of the Transportation and HUD bill. Senate rejected efforts to eliminate TE funding as well as cut rural development agency by 40% a billion dollars. In other news the senate passed the Map 21 replacement to SAFTLU. The current extension goes to March. He has a summary of the bill if anyone wants it. B. Frost asked if NNECAPA will be engaging in congressional delegation? D. Brooks said there were targeted letters back in April. There was no specific discussion. He can bring it up though. B. Frost got minibus from agriculture funding and HUD funding. Only Susan Collins from ME is on Conference Committee. House bill has level funding for CDBG but cut several other programs. Senate has CDBG funding but preserves other programs. The Cut in admin is the bigger thing. CDFR only takes 5% so it wouldn’t hurt them but it would hurt the entitlement communities around the state that needs that 20% admin for staff.
 - b. Legislative Liaison – T. Corwin – not too much to add. B. Frost sent him a bill to review on Tuesday. HB 514 amendment re: access to private property. It says that you need written permission to go on someone’s property and cant use info collected on an abutters property for denial of permit. S. Marchant asked if this also means code enforcement? No one quite knew. Emergency responders are allowed along with several other entities but code enforcement is not cited. Code Officers may want to partner with us on this too. N. Johnson said Land Surveyors have a lobbyist and we may want to partner with them. There is probably a lot more where this came from. S. Marchant asked T. Corwin to come up with a list so we can keep tabs on who to partner with on some of these.

- c. Public Information Officer - No report. S. Saunders asked if we could resend the Doodle to try and get a consensus on a best time to meet that includes everyone again.
 - d. Newsletter Editor - P. Rigrod mentioned that the newsletter will be published again in December. He needs drafts by the 15th of December. Retained bills and legislative issues would be a great thing to go out. Status of the COG. B. Frost has something about the APA Boot camp he will send P. Rigrod. On another note, the USDA is committing funds to do conservation along the Salmon Falls River Watershed. P. Rigrod could pull an article together on this. P. Rigrod asked D. Brooks if he could summarize all he just talked about now for an article.
 - e. Professional Development Update –S. Marchant asked all to think about Brownbag lunch ideas for her for February. P. Rigrod will send her ideas. Please tell her food at Fratellos annual meeting was awesome!
 - f. Sustainability Coordinator - Tara is our new sustainability Coordinator. Welcome. There was discussion about getting info from C. Kohler and M. Stroop.
 - g. Treasurer - B. Frost presents the treasurers report. Revenues – mostly the annual meeting and he doesn't have final numbers, yet. It looks like we will break even. Workshops sponsorship from the RPCs good. Cash flow is down a bit. But account balance is healthy. We will be under 25K for overall budget and we are currently in the black. He is looking at other banks.
 - h. Vice President – No report.
 - i. NNECAPA NH State Director – Jen Czysz. She hasn't been to any meetings yet.
8. Other Business
- a. Meeting schedule – next meeting is December 8th and S. Marchant will send out a Doodle for 2012.
 - b. P. Rigrod – he had been talking to UNH and Coop Ext. about the Citizen trainer that is suppose to talk about economics of LID. They are open to tweaking a presentation they have already built. Their presentation is 100 slides and we need to pare it down. Jamie Pool is working with Charlie French. P. Rigrod offered our services to help review it. Prior to publishing. If anyone is interested in helping to review be in touch with P. Rigrod.
 - c. There was discussion with Nancy Johnson regarding a presentation before the municipal subcommittee. Regional Planning Commissions did a joint one with OEP last year. NHPA should be involved. Nancy Levinus is contact.
 - d. P. Rigrod asked about insurance, in the event of a natural disaster etc., that wipes out a conference. Should we have event insurance? Jen said she has looked into it and she will follow up.
9. Adjourn. – Ben/David. Approved Unanimously.

Upcoming meetings: December 8, January 12