



**NEW HAMPSHIRE PLANNERS ASSOCIATION
EXECUTIVE COMMITTEE MEETING
MINUTES FOR THURSDAY MAY 27, 2010, 10 AM
TELECONFERENCE**

Call (603) 472-8623 and ask for the "NHPA Conference Call" on Line A.

Present: R. Sawyer, B. Frost, M. Engert, S. Saunders, S. Marchant, J. Harris, J. Czysz, J. LaBranche, T. Corwin, K. Koehler

J. Czysz calls the meeting to order at 10:01.

1. Minutes of previous meeting – tabled to June meeting
2. NNECAPA Update
 - a. Vote to nominate NNECAPA Legislative Liaison – B. Frost moves S. Merchant seconds. Passes unanimously.
 - b. Conference Updates – J. LaBranch contracts are signed. Facility is certain. Flyer has been sent announcing the date including to Mass. I would like to set up a web page on our website. Will LGC set up the format? Yes says Jill. Will have two COG meetings in June. Will do a RPF for speakers – will send to membership and website. Events coordinator is getting all food etc contracts together. I will coordinate with Christa to get a sustainability checklist. Gaslight might host an evening cocktail they may host.
3. 2003 Strategic Plan Update Work Session Update – J. Czysz was put out to April membership. No response yet. Jill moves, Julie seconds. Passes unanimously. We will keep a paper copy of the 2003 in the archive file and post the new one online. We will put an article in the newsletter. Jen will ask Pierce when the next deadline is.
4. Awards Follow-up
 - a. Press release/website update – Press release for website needs to be put up. Jill will do.
 - b. Presentation request to attend Nashua Regional Commission Meeting – Kerri asked if someone could present the project to the full Commission. S. Marchant will present.
5. NRPC request to support the RPCs Livable Communities submission to HUD – NRPC has asked NHPA to support this. All are in support. Saunders moves, S. Marchant seconds. Ben will write it for Jen to sign.
6. Professional Development Update
 - a. Spring Professional Development follow up – J. Czysz says went well she has evaluation forms. Lets have the Professional Dev. officer file these. We haven't gotten the Bill from LGC so we are not sure budget wise how we turned out.

- b. Partnership opportunity request with SNHPC (Dan Burden/Livable Walkable Communities) – Mary (Schmidt) Brundage explains that it’s a grant opportunity that they are asking for support on. The grant is due July 30 and is for bringing Dan Burden as a speaker. We intend on making this a state wide forum. B. Frost said CM credits could be obtained. R. Sawyer. T. Corwin moves to offer support, R. Sawyer seconds. Passes unanimously. Jill can be point of contact for Mary.
- c. Brown Bag Lunch Series – Jen posted the survey questions. She can send to Sarah for posting on Survey Monkey.

7. Officer Updates

- a. Public Information Officer - Jillian Harris – No updates. I will work on awards follow up.
- b. Treasurer - Ben Frost – Just emailed April and May treasurers report. Negative because of NNECAPPa Conference. Dues are down 30%. We may need to send a reminder. Motion to accept treasurers report. Rick moves, Sarah seconds. Passes Unanimously.
- c. Legislative Liaison – Rick Sawyer – Big thanks to Ben and Nancy for tracking over last 2 months 52 Bills. 8 priorities – have all gone will except one. 21 will be passed or enacted.
- d. NNECAPA Legislative Liaison - Timothy J. Corwin, Esq. – Brand new don’t have much to report. Congress will have a hearing on Livable Communities. June 2 is a regional NNECAPPa website. Ben: We’ll add you to Legislative Liaison List serve.
- e. Newsletter Editor – Pierce Rigrod – absent.
- f. Sustainability Coordinator – Christa Koehler – NE Rail Coalition of which NHPA is a signer and supporter – just put out a website: www.newenglandrailcoalition.org. Will be putting out a survey out for what mileage we all use for getting to concord. These conference calls will probably cut our miles way down. Julie had a question. Had you made contact with the events coordinator at the Marriot? C. Koehler: I just got back and will check voicemails and get back to you.

8. Other Business

- a. Michael Behrendt, New Orleans, photos of the lower Ninth Ward – would work better in a discussion format than in a presentation. Perhaps a Brown Bag Lunch.
- b. Next Meeting: J. Czych cannot attend in June. Consensus is to cancel June meeting, hold July in person and assess in July whether to hold an August meeting.

9. Adjourn – B. Frost. C. Koehler. Passes Unanimously.

Upcoming meetings: July 22, August 26*, September 23

* Teleconference Meetings