



**NEW HAMPSHIRE PLANNERS ASSOCIATION  
EXECUTIVE COMMITTEE MEETING**

**AGENDA FOR THURSDAY MARCH 25, 2010, 10 AM  
LOCAL GOVERNMENT CENTER, CONCORD**

**Present: R. Sawyer, B. Frost, M. Engert, S. Saunders, S. Marchant, J. Harris, J. Czysz, J. LaBranche via telephone**

J. Czysz calls the meeting to order at 1005.

1. Minutes of previous meeting – R. Sawyer moves to approve, J. Harris seconds. Motion carries unanimously.
2. NNECAPA Update – J. Labranche sent the price quote yesterday. We originally thought we needed to pair the food down. We are still negotiating. Looks like final price will be \$115 per person. M. Engert asked if this will trickle down to a higher registration cost. J. LaBranche believes that we cant answer that question because we don't have a full conference budget yet, including sponsorship. We should be able to market to the Southern New England chapters. Jennifer from the COG has put together a list of sponsorship levels. We are trying to be creative regarding what sponsors receive for their sponsorship. She asked B. Frost if he could put together a lawyer list. We are also working on a list of green companies to canvas. There will be a cost of \$100 per room. There was discussion regarding food choices. There is no need for a formal vote, just keep updating us as progress moves forward. J. Harris said to send all info to her and she'll get it up on the web. There was discussion on some of the workshops on the second day.
3. 2003 Strategic Plan Update Work Session Update – J. Czysz reminded everyone that she emailed a cleaned up version of the plan including C. Koehler's work on sustainability. A few grammatical changes were made. Goal three needs to be reworked- promote professional development. The group went through the changes. Some of the goal was moved to action points. Change "advocacy" to "communication". The group reworded the section to read "enhance member access to good communication skills and technology training". And added language to action items including "innovative public outreach processes".

B. Frost asked if we should think about restarting the "brown bag lunch". Committee consensus was yes, but we don't want to overlap and we would want to coordinate with RPC's perhaps OEP. We would want to coordinate topics, perhaps put out an annual calendar. We should put the question out to the membership and ask if it might be something they would attend and whether they would want it at OEP or at different locations. We could

piggy-back on the Webinars. J. Czysz and B. Frost will put out a mini survey on survey Monkey.

J. Czysz moved the discussion back to the Strategic Plan. She asked if there were any thoughts on C. Koehler's section on sustainability. Eve one liked the input and had no further comments.

We will issue this as "proposed" at the meeting in April and ask the membership to weigh in. We'll post changes on the website.

#### 4. Professional Development Update

- a. Spring Legal Update w/ Recent Statutory Changes (1.5 hrs) & Plat Law (.5 hrs) – S. Marchant explained that Registrars are on board and are very excited about coming. B. Frost asked if we had gotten billed for offering the CM's. S. Marchant will check. The meeting is on earth day. We wont have an exec committee meeting just the workshop. Do we want to do an Earthday theme? Something fun? We will think on that.

#### 5. Officer Updates

- a. Public Information Officer - Jillian – the awards. There have been several nominations. Some of them were discussed. Jen will forward the nominations to everyone and vote by email. We will vote on April 2. All votes go to Jillian.

Sawyer said there is a tough situation with planners in small towns where there is no one to nominate them . M. Engert said we should add this as a strategic plan update. We need to re look at our criteria. Perhaps update the application. J. Czysz asked M. Engert to draft a change for the strategic plan.

- b. Treasurer: Monthly report and budget update – B. Frost emailed the reports out. No major expense coming up other than conference. We have good cash flow and reserves. Our CD rolled to another 2 year CD. Its close to 5K. Directory sales and dues are still strong. Nancy Johnson was paid for Lobbying this year. S. Marchant moved to approve treasury report J. Harris seconded. Motion passed unanimously.
- c. Legislative Liaison – Sawyer explained that tomorrow is cross over day. He passed out the online listing. Nothing significant has happened since last month. SB516 was added. There was a hearing and it went to interim study. SB 328 has a hearing next Wednesday. SB 448 has hearing on 30<sup>th</sup> at 10:30. Only other item pending is the legislative policy process request for NHMA. B. Frost mentioned that we have submitted as a group in past years. Can we email out to membership to solicit ideas for any idea for any bill than planners may be interested in. We usually do this in the fall but to be part of this process ideas need to be garnered now. Perhaps separate email so there is no confusion. We can email prior to the 22<sup>nd</sup> and then discuss the idea at the 22<sup>nd</sup>.
- d. Newsletter Editor – deadline for submissions is March 30 for a May newsletter. J. Harris will send email soliciting personal planner news: new hires, new positions, new updates. This info then gets passed on to NNECAPA to their newsletter

e. Sustainability Coordinator - no update.

6. Other Business - none.

7. Adjourn – B. Frost moved to adjourn. R. Sawyer seconded. Motion passed unanimously.

Upcoming meetings: April – NO MEETING b/c of professional development workshop,  
May 27\*, June 24, July 29\*, August 26  
\* Teleconference Meetings