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New Hampshire Planners Association Executive Committee Meeting Minutes Local Government Center September 25, 2008

Executive Committee Members Present:

Ben Frost, Jennifer Czysz, Kerrie Diers, Rebecca Hebert, Clay Mitchell, Sarah Marchant

J. Czysz called the meeting to order at 10:05 a.m.

Minutes

K. Diers moved to approve the minutes of the August meeting; C. Mitchell seconded the motion; all in favor; motion passed.

NNECAPA Update

1. *Conference Update* – B. Frost explained that the NNECAPA conference was well attended and the next conference will be hosted by the Maine Association of Planners. They have selected Belfast as the conference location, which will be a long drive for some New Hampshire and Vermont planners.
2. *Grant* – The proposal prepared by Chris Closs was selected as the recipient for the NNECAPA planning grant.
3. *Other* – B. Frost reported that Nate Miller is the new NNECAPA secretary, and there is an opening for the New Hampshire Legislative Liaison and we need to replace the NNECAPA State Director. Rick Sawyer of Bedford may be interested.

NHPA Annual Meeting

The group discussed the upcoming annual meeting, including the length of presentations and question and answer periods, order of presentations, and the need for a break and refreshments in the afternoon. The annual meeting will include a discussion of the distribution/rental of the membership, the adoption of the APA sustainability policy, and the legislative initiatives. It was decided that the NHPA Executive Committee could adopt the APA sustainability policy, but a letter should be sent to members and this should be a discussion item at the meeting. There will also be a networking opportunity at the Barley House immediately following the meeting.

NHPA Elections

The group discussed the upcoming election of officers; the ballot has been sent to the LGC for distribution to the membership.

Officer Updates

1. *Public Information Officer* – S. Marchant reported that the website has been updated with a new fall theme. She has also been talking with the Land Surveyors Association about setting up a joint meeting with the Registry of Deeds; they would like to meet first in small group with representatives from each party. S. Marchant, M. Engert, and K. Diers will attend the first meeting.
2. *Treasurer*- B. Frost reported that he has not prepared a formal report for today's meeting; during the past month there were no revenues and an expense of \$5.00.
3. *Legislative Liaison* - B. Frost reported that we will need to decide whether we should continue Nancy Johnson's

services as a lobbyist this year, and also suggested that NHPA meet with the Regional Planning Commissions to coordinate their legislative agendas.

4. *Professional Development Officer* – K. Diers reported that it would be worth it for NHPA to register as a 501(c)(3) nonprofit organization because we would be eligible for a discount as a CM provider. APA would charge \$900 per year for unlimited credits. This would need to be added to the annual meeting agenda and we may need to change our by-laws.
5. *Newsletter Editor* – The newsletter is in progress.
6. *Sustainability Coordinator* – There is nothing new to report.

Old and New Business

CM credits will be available for some of the sessions at the NHMA conference, but the event was not advertised as having CM credits. We will need to advertise in November to the membership that CM credits will be available.

Next Executive Committee Meeting

The next committee meeting will be October 23, 2008.

Meeting adjourned at 11:15 a.m.

Rebecca Hebert, Secretary

