

**New Hampshire Planners Association
Executive Committee Meeting Minutes
Local Government Center
April 17, 2008**

Members Present: Ben Frost, Jen Czysz, Christa Koehler, Kerri Diers, Angela Vincent

Minutes of March 27, 2008

Deferred to June meeting

NNECAPA Update

Angela Vincent took a job with ICLEI. Will alert status of NNECAPA Board membership as President. There are APA events for April, May and June posted on the events page of the NHPA web site

NHPA Action Plan

Jen Czysz will report on NHPA Action Plan at the June NHPA Executive Committee meeting. In the meantime Jen will email updates and request status of tasks assigned to Executive Board members via email.

NHPA Awards

Jim Campbell has not received any applications for the NHPA awards. Bob McKenzie will be nominated for professional planner. Mikeala Engert will nominate Jim Duffy, Keene for Citizen Planner. Jim Campbell is nominating the Town of Durham Mill Plaza Redevelopment project for Plan of the year. Christa Koehler is nominating Upper Valley TMA for project of the year.

NHPA Conference 2008

Kerrie gave an update of the COG work. There will be a follow up email to speakers to submit their handouts or presentations by May 2nd for posting on the NHPA web site. Presentations must be emailed to Christa for posting on the NHPA website in PDF format. Within the agenda and session description for the NHPA conference posted on the web site there will be links for each presentation or materials to be downloaded before the conference.

Kerrie will email COG about how each person will be assigned to their session to introduce speaker. Mikaela and Kerrie are working on survey for AICP members.

Officer Updates

1. Public Information Officer

Christa is able to email full membership due to CA-CP IT fix. Event on Eminent Domain posted on NHPA web site.

2. Treasurer

Ben reported on balance sheet. Angela Vincent motioned to approve Treasurers report. Kerrie Diers seconded the motion. The motion passed unanimously

3. Legislative Committee

Ben gave an update of current relevant legislation. Workforce Housing Bills (SB 342, SB 421, HB 1472): In response to written testimony submitted by Rep. David Boutin criticizing the lack of opportunity for NHPA to provide input in the drafting of the bills, Kerrie made a motion to submit a letter to the relevant legislative committees to indicate that NHPA is satisfied with the process that has been used by the Legislature, and that NHPA chose not to take a position on the bills. Christa seconded the motion. Unanimously passed. Clay will issue a letter in a neutral capacity.

4. Professional Development Officer

Nothing to report. See NHPA Conference above

5. Newsletter Editor

There will be an update at the June meeting. Newsletter is ready to go out. At the June meeting there will be a discussion of using possible themes for the newsletter for different seasonal editions. Everyone can make suggestions at the June meeting for various types of content that might be sought after during different times

of the year.

6. Sustainability Coordinator

Angie began analysis of Action Plan in terms of sustainability.

A motion was made for Christa Koehler to assume Sustainability Coordinator position when Angela resigns on May 16, 2008. A new Executive Committee member will need to be elected to the Executive Committee to fill the role of Public Information Officer. Ben Frost made a motion to pass this position change and Kerrie Diers seconded the motion. The motion unanimously passed. Christa will send an email out to full membership about losing an Executive Committee Member and requesting nominations for an energetic and eager applicant to fulfill the role of Public Information Officer. The person will contact Jen Czysz if interested. At the June meeting, applicants will be presented to the full executive committee for a vote to fulfill position.

Old & New Business

1. LGC Conference

Accepting proposals for conference sessions. Could be CM opportunity. LGC requested Roger Stephenson follow up the Energy Committee workshop from last year. Kerrie suggested workforce housing as a topic, especially if the legislation passes. Ben said that he had also proposed to do an NHPA professional development workshop to provide a legislative update in the fall. Need to talk to Erin about sponsoring the conference to register for CM credit. Nov 12-14. Jen will email Erin. Very Basic application form.

Adjourn Meeting adjourned at 11:35 a.m.