

**New Hampshire Planners Association
Executive Committee Meeting
August 2, 2007 Draft**

Executive Committee Members Present:

Kerrie Diers, Sandrine Thibault, Angela Vincent, James Campbell, Ben Frost, Rebecca Hebert, Jennifer Czysz

J. Campbell called the meeting to order at 10:15 a.m.

Minutes:

B. Frost moved to approve the June 29, 2007 minutes A. Vincent seconded the motion. All in favor; motion passed.

NNECAPA Update

1. *NNECAPA Awards:* A Vincent discussed the need to send out a request for awards. Last year NNECAPA took the winners from each state chapter. The past president is responsible for sending out the request for nominations.
2. *FAICP Nominations:* B. Frost reported that he has been in touch with Randy Raymond regarding the FAICP nomination. He has recommended individuals to contact for letters of recommendation. S. Thibault reported that David Prece is preparing his own nomination and has asked for a letter of recommendation.

NHPA 2008 Conference

Possible dates include: May 8-9; May 16-17; June 5-6. S. Thibault will request bids to host the conference. The group discussed possible conference locations including: North Conway, Mount Washington Hotel, Peterborough, Keene, and Claremont.

Annual Meeting / Professional Development Seminar

It was agreed that it will not be possible to conduct this meeting on September 14, and that the NHPA should instead identify its affiliate session at the LGC Annual Conference as its fall professional development seminar. The session will be conducted by Angie Vincent, Clay Mitchell, and Christa Koehler, entitled "Activating Your Energy Committee: A How-to Workshop" and held on Wednesday, November 7 at 3:30 p.m. The annual meeting could be conducted prior to that at a nearby location, such as Jillian's, at which annual awards could be presented, elections of new officers announced, and other business held as required. Regarding awards, the following submissions will be prepared: Citizen Planner: Jim Duffy (A. Vincent); Professional Planner: John Edgar (K. Diers); Project: Energy Handbook (B. Frost); Plan: NH Coastal and Estuarine Land Conservation Program (Jill Robinson to be asked).

Legislative Issues

B. Frost distributed the final legislative spreadsheet for the session. He said that he would be preparing a legislative summary for the NHPA newsletter. He asked for any input on legislation that NHPA should be proposing; the period for new bills to be proposed in the NH House is between September 10 and 21.

Affiliate Group Services Agreement of Understanding

J. Campbell said that he had signed the new agreement, and included all previously requested services. He said that among affiliate groups, NHPA was fourth most active in requiring services from LGC (and that they like us very much).

Old and New Business

a. *Energy Efficiency and Climate Change Sub-Group:* The EECCSG will prepare a bylaws amendment to include a new position on the NHPA Executive Committee that addresses energy efficiency.

b. *NHPA Lobbyist Proposal*: B. Frost said that Nancy Johnson would accept \$2,500 for the services she had identified in her proposal as “Option 1.” This proposal will be presented to the NHPA membership at the annual meeting for vote, and will require establishment of a clear budget for FY2008, and might call for a dues increase.

c. *Elections*: the Nominations Committee has proposed the following slate of candidates for the annual election of officers (all three-year terms): Angela Vincent, Christa Koehler, Clay Mitchell.

d. *APA Sustainability Policy*: A. Vincent observed that NHPA and NNECAPA had been leaders in developing APA’s Policy Guide on Planning for Sustainability in 1999 (see <http://www.planning.org/policyguides/sustainability.htm>), and she expressed concern that little had been done regarding APA operations and policies to reflect this. The APA will be working on its Strategic Plan, and she would like to bring up this issue at the APA Leadership Conference next year. She would like to see NHPA and NNECAPA again take a leadership role on this issue.

e. *NHPA Directory*: B. Frost said that the final cost of the directory was \$1,619.95 (including postage to mail those that hadn’t been distributed at the conference in Portsmouth). Keach Nordstrom Associates has not yet paid its invoice for an advertisement.

f. *Membership Solicitation*: B. Frost said that there had been one reply to the membership letter sent out in June, from Monica Jerkins of Alton.

Next Executive Committee Meeting: September 6.

Meeting adjourned at 11:50 a.m.

Secretary Pro Tempore