

**New Hampshire Planners Association
Executive Committee Meeting
Local Government Center - Concord, NH
April 26, 2007 Draft**

Executive Committee Members Present:

Ben Frost, Rebecca Hebert, Sandrine Thibault, Jim Campbell, Pierce Rigrod, Kerrie Diers, Christa Koehler, Jamie Steffen, and Jennifer Czynsz

J. Campbell called the meeting to order at 10:15 a.m.

Minutes:

K. Diers moved to approve the March 22, 2007 minutes. B. Frost seconded the motion; motion passed.

Treasurer's Report:

J. Steffen reported that NHPA has paid the invoice of \$13,711.19 for the NNECAPA conference. The new directory publication will pay for itself through advertising within the booklet. S. Thibault moved to adopt the Treasurer's Report. J. Czynsz seconded; all in favor motion passed.

NNECAPA Update:

S. Thibault reported that the Town of Durham will be awarded the grant for the re-design of the Mill Plaza shopping center. The newsletter should be updated to include the grant award.

The group discussed the APA conference. Robert F. Kennedy Jr. was the keynote speaker. The 2008 conference will be Las Vegas.

NHPA Conference Update:

J. Czynsz reported that 58 people registered for the event and \$1850 has been collected from sponsors, which is double the amount collected for the last NHPA conference at Attitash. At this point there are still 20 rooms that have not been booked at the hotel; there will be a cost to NHPA if the rooms are not booked. The discount price for the rooms has been extended to the day of the conference. Tim Stone of Stonehill Environmental has reserved the Portsmouth Brewery for an after party following the reception at the Blue Mermaid. Gift baskets have been donated from local businesses; these will be used as centerpieces on the tables and raffled off at the lunch on Friday. A gift has been arranged for Karen White and Ben will be taking care of something to recognize Clay Mitchell.

Membership Directory:

B. Frost discussed the membership directory. There are 175 members; we need to decide how many directories to have printed. Additional booklets need to be printed for the advertisers. The group decided to have 225 printed and they will be available at the conference and handed out to members. B. Frost also mentioned the possibility of adding photographs of members in the next edition of the membership directory.

Newsletter:

P. Rigrod discussed the upcoming newsletter; the deadline for articles will be the week of May 4th. The newsletter will be distributed by email to members.

Legislative Issues:

B. Frost reviewed the status of State House and Senate bills including SB 217, HB 377, and HB 648.

Other:

- Clay Mitchell has sent the handbook for energy related issues to Angie which has been distributed to members.
- B. Frost discussed outreach to planners who are not NHPA members and will draft a letter for Jim's signature to encourage new memberships.
- The group discussed ACIP continuing education requirements; credits will be available for the NHPA conference.

The Executive Committee will not meet in May due to the NHPA Conference. The next meeting will be the 4th Thursday in June.

Adjourn:

The meeting adjourned at 11:25 am.

Respectfully Submitted,

Rebecca Hebert, Secretary