

**New Hampshire Planners Association  
Executive Committee Meeting  
Local Government Center - Concord, NH  
March 22, 2007 Draft**

**Executive Committee Members Present:**

Ben Frost, Rebecca Hebert, Sandrine Thibault, Angie Vincent, Jim Campbell, Pierce Rigrod, Kerrie Diers, Christa Kohler, Jamie Steffen

J. Campbell called the meeting to order at 10:15 a.m.

**Minutes:**

S. Thibault moved to approve the February 22, 2007 minutes. J. Campbell seconded the motion; motion passed.

**Treasurer's Report:**

J. Steffen reported that NHPA has received the invoice for the NNECAPA conference but still needs to review the budget and compare the fees. The members with outstanding dues were reviewed. B. Frost moved to approve the report subject to not paying the NNECAPA bill without first inquiring about the amount.

**NNECAPA Update:**

S. Thibault discussed the NNECAPA grant applications. The Chapter received two applications, one from the Town of Durham for the re-design of the Mill Plaza shopping center and a second application from the City of Rochester for the Rochester Riverwalk. The Committee discussed the two projects. C. Kohler moved to nominate the Durham application because the overall cost was less and the need for the re-design of the plaza was demonstrated in the application. A. Vincent seconded. All in favor; motion passed.

A. Vincent discussed the recognition of Karen White and Clay Mitchell at the NHPA conference. Karen White, a former NHPA committee member is retiring and Clay Mitchell received the "40 under 40" recognition from the Union Leader.

**Membership Directory:**

B. Frost discussed the membership directory. The advertisements in the directory will pay for the printing of the booklets. Checks for the advertising should go to J. Steffen. Next time the directory is updated NHPA should consider including photographs of members in the publication.

**Website News and Updates:**

The Committee discussed when & how employment changes should be included in the Newsletter. J. Campbell will contact Diane Hardy regarding her employment with the Town of Newmarket. The newsletter and conference information have been updated on the web. J. Campbell discussed updating the President's message.

**Legislative Issues:**

B. Frost reviewed the status of House and Senate bills.

**Other:**

- A. Vincent will contact Clay Mitchell regarding the handbook for energy related issues.
- B. Frost discussed the renewal of the website domain name; the renewal would be for another five years.
- P. Rigrod discussed the upcoming DES Drinking Water Supply Workshop

Next Executive Committee meeting will be on April 26, 2007 at 10:00 at the LGC.

**Adjourn:**

The meeting adjourned at 11:25 am.

Respectfully Submitted,

March 22, 2007

Rebecca Hebert, Secretary