

**New Hampshire Planners Association
Executive Committee
April 27, 2006**

2005 Executive Committee Members Present:

Kerrie Diers, Christa Koehler, Jim Campbell, Rebecca Hebert, Jamie Steffen, Pierce Rigrod, Jennifer Czysz, Ben Frost

Chairman Jim Campbell called the meeting to order at 9:45 a.m.

Minutes:

K. Diers made a motion to approve the minutes of the March 9, 2006 meeting; the motion was seconded by B. Frost. Motion passed 8/0

Treasurer's Report:

J. Steffen presented the update on NHPA account. Discussion included: Attorney Michaels membership status. B. Frost made a motion to apply his money to this year's membership. K. Diers seconded. Motion passed. 8/0

K. Diers made motion to accept the Treasurer's Report. B. Frost seconded, motion passed. 8/0

NHPA Professional Development Conference:

The Professional Development Workshop will be held in October at the annual meeting. The workshop will focus on survey techniques for planners.

Website News:

J. Czysz discussed updating the website. The legislative updates have been put on the site. The president's message needs updating along with the meeting minutes and agendas. Some blank pages need to be pulled off the site. The archives and history of NHPA could also be on the website along with membership lists and tracking hits to the website.

The group discussed providing a membership directory for NHPA members to use a reference.

Newsletter Topics:

The newsletter will be posted on the website and an email will be sent to members with a link to the site. Suggested topics for the newsletter included: the APA National Conference

A. Vincent called to discuss the NNECAPA Conference.

NNECAPA Update:

A. Vincent provided an update of the Conference Organizing Group's progress including keynote speakers, Lew Feldstein and Fred Kent, reception will be held at the hotel, tracks will include community planning, energy, and the environment, shoreline stabilization project from Burlington won a national award and would fit nicely with the environmental track, lanyards for NNECAPA's 25 th anniversary, off-setting of the energy used at the conference would bump the price up to \$102, Clay Mitchell has offered to pay half of the cost to off-set the conference, student price will be \$65 and free registration for student volunteers, need to contact USM, UNH, Plymouth, and Antioch, T-shirts with sponsor's names on back of shirt, BBQ Beach party on Wednesday night before the conference hosted by the Town of Meredith, save the date should be in the mail, Sandrine is working on the sponsors, booths will be \$15, Methane gas vs. wind project to off-set conference, native energy will send out a press release for the off-setting of electricity and travel, and next COG meeting is May 19 th.

Continuation of Newsletter Topics:

We need to set a date to send the newsletter out; topics covered will include a legislative update, article about the APA conference, and NNECAPA conference update. Try to publish the first week of June and have everything finalized by May 31. P. Rigrod suggested an article on the Alteration of Terrain rules; B. Frost suggested an article about takings with a national perspective, and an article about the Plan NH's charrette in Merrimack.

Strategic Plan:

Members should review the Strategic Plan and email K. Diers with suggested changes.

Legislative Update:

B. Frost reviewed the Legislative update (spreadsheet sent out through email) HB 657 promotes downtown revitalization through tax incentives and exemptions passed both Houses and is waiting Governor's signature. HB 1167 appropriates money to LCHIP passed House with amendment, HB 1320 penalties for planning and zoning violations changes the \$275/day from a may to shall, HB 1330, HB 1343, HB 1366, HB 1508, and SB 190 were discussed, ICC 2000 will become the State Building Code, NHMA legislative policy committee contact is Karen White.

New Business/Old Business:

NHPA awards for the planner, citizen planner, and planning project should be organized so we can forward winning projects on to the NNECAPA awards. A. Vincent will send out a mailing and J. Campbell will help, request for awards should come from the president. The criteria for the awards need to be developed. Send a request for nominations out on planlink.

Professional development workshop and annual meeting will be run by Plymouth State.

EPA wanted to put some of its resources towards planning workshops with a focus on drinking water protection.

P. Rigrod reminded members to get comments back to him regarding the Groundwater Protection model ordinance.

Could NHPA reimburse members for mileage? A policy would need to be established and topic should be placed on the next meeting agenda.

Next Executive Committee Meeting:

The next Executive Committee meeting will be May 25, 2005 at 9:30 am at the Local Government Center.

Adjourn:

The meeting adjourned at 11:25 am.

Respectfully Submitted,
Rebecca Hebert, Secretary