

**New Hampshire Planners Association
Executive Committee
February 24, 2005, *Approved April 28, 2005***

Executive Committee Members Present:

Kerrie Diers, Ben Frost, Angie Vincent, Steve Whitman, Jim Campbell, Jamie Steffen, Chrisa Koehler, June Hammond Rowan

Others Present:

Pierce Rigrod

Roll Call:

In the absence of the Chair and Vice Chair, Campbell called the meeting to order at 9:30 a.m.

Minutes:

Frost made a motion to approve the minutes of meetings on October 15, 2004; December 20, 2004 and January 27, 2005. The motion was seconded by Whitman and all were in favor.

Treasurer's Report:

Steffen distributed a report and noted that the organization currently has \$8768.15. In the past, conferences have made money, so there should be some income this spring. Rowan made a motion to approve the report. Frost seconded the motion and all were in favor.

NNECAPA Report

Vincent reviewed a recent e-mail she sent out that highlighted several items from a recent NNECAPA meeting. These included:

- NNECAPA Retreat: The NNECAPA Board will be holding a retreat in early June to work on updating its strategic plan
- NNECAPA Conference: This year's conference will be in Bar Harbor, ME on September 15 – 16, 2005.
- Universities and Colleges: NNECAPA would like increase its presence at universities and colleges in the region with planning programs to educate students about the planning profession and APA. It was noted that Campbell has connections at University of Southern Maine, Frost at Keene State College, and Rowan and Whitman at Plymouth State University. Whitman stated that PlanNH will present a program at any school.
- Reimbursement and Honorariums: NNECAPA is working on an official policy for reimbursement and honorariums. NHPA might want to consider a policy too.
- Professional Development Workshop: A workshop will be held in mid to late April on a topic to be decided.
- AICP: The registration deadline for the AICP exam is March 15 and the test is on May 9.

Newsletter/Website Articles:

The CIRPS article has been posted on the NHPA website. Vincent will work with the LGC about having NHPA conference information posted.

Website

It was decided that a counter to keep track of the number of visitors to the website would be useful. Koehler will look into getting one established.

Frost noted that PlanLink was no longer running and may not be able to be brought back on line. He reminded the Committee that a NHPA list serve was established through Yahoo. When new articles are posted on the NHPA website, the list serve could be used to notify NHPA members.

Report of Professional Development Organizing Group & Spring Conference:

The spring conference will be May 19-20 at Attitash. Vincent reported that the Conference Organizing Group has been busy finalizing the agenda and she outlined the topics for conference sessions. This year's theme is "The Art of

Planning: A Palette of Ideas for Today's Planner" and the conference will focus on issues that many planners are, or will be, facing.

Display booths will be available at no charge, but companies be asked to sponsor the conference. Whitman will look into getting AICP credit for the conference. Attendees will need to register by April 25 if they plan on getting a room for the conference.

Report of Governance Re-organizing Committee – proposed bylaw change:

Diers discussed the purpose of the Governance Re-organizing Committee which was to look at changing membership on the NHPA Executive Committee from all positions being elected at the same time for a 2-year term to a system where 3 members would be elected each year for a 3-year term. Positions would be elected from the members of the committee. The purpose of this would be to encourage new members on the committee and allow Committee members to change positions during their 3-year term.

Frost offered to re-distribute via e-mail the proposed bylaw changes to incorporate this concept and it would be discussed further at the next meeting.

2005 Membership:

The Committee discussed membership and if a deadline to submit dues was needed. Also, some people may have been billed twice for 2005 membership.

Directory:

The Committee decided that a new directory of NHPA members would not be pursued this year. It is hoped that the list of members will eventually be able to be accessed by NHPA members only on the website. LGC should soon be able to provide this service within the website.

Other Business:

Clean Air/Cool Planet is asking for support for legislation that addresses energy savings for towns. All were in favor.

Steffen noted that he has been receiving a newsletter from the American Byways and he will change it to the LGC address of NHPA.

Frost gave an update on legislative issues. This year there are a couple of bills on variance standards. Other bills of interest address downtowns, funding for LCHIP, workforce housing, ATVs and disposal of property.

Pierce Rigrod, a planner from the Source Water Protection Group at NH Department of Environmental Services spoke to the Committee about upcoming workshop on May 12 at DES on Source Water Protection. This annual event is targeted for planners and water suppliers.

Next Executive Committee Meeting :

The next Executive Committee meeting will be March 24, 2005 at 9:30 am via telephone conference.

Adjourn:

The meeting adjourned at 11:00 am.

Respectfully Submitted,

June Hammond Rowan
Secretary