

**New Hampshire Planners Association
Annual Meeting
December 1, 2005 Draft**

2005 Executive Committee Members Present:

Kerrie Diers, Angie Vincent, Christa Koehler, Jim Campbell, Sandrine Thibault, Rebecca Hebert, Jamie Steffen, Pierce Rigrod, Jennifer Czysz

Chairman Jim Campbell called the meeting to order at 9:45 a.m.

Minutes:

Jamie Steffen made a motion was made to approve the minutes of the meeting of October 27, 2005; the motion was seconded by Angie Vincent and all were in favor.

Treasurer's Report:

Jamie Steffen presented the Treasurer's report from October 2005. Discussion included: expenditures, payment to the LGC for the conference in Meredith, account is low, membership renewals should increase funds, \$25 membership fee and 145 members. The Regional Planning Commissions should be contacted regarding continuing group memberships. Membership contact at LGC will send out information to all members and letters to the Regional Planning Commission directors.

NHPA Professional Development Conference:

Potential topics for the conference that were discussed included: model impact fee ordinance that was developed in Burlington, VT, Fiscal Impact Studies, LID follow-up, Peterborough may be a good site for the LID follow-up but we need a location to hold the conference. Hampton Beach Area Hazard Mitigation Plan, CEI may have someone who could present the LID workshop. Tentative date was set for May 18, 2006.

NNECAPA Report:

Angela Vincent reported that the NNECAPA has a new board, the organization has a large surplus of money and discussed at the last meeting how best to spend these funds. The APA has developed a fund to support redevelopment efforts for the Katrina disaster. The program helps to fund planning teams in New Orleans and other areas hit by the hurricane. NNECAPA donated \$3000 to the program. The Committee also discussed starting a scholarship fund to help send students to local conferences.

Sandrine Thibault, NNECAPA Professional Development Officer, discussed the possibility of a "how to" Charrette workshop with the Urban Land Institute and the National Charrette Institute.

Angela Vincent passed out a list of possible workshops for the NNECAPA conference this fall.

Website News:

Jennifer Czysz discussed updating the website. Items that need to be updated include: Save the date for the NNECAPA conference, AICP testing information, Professional development, OEP conference dates, APA national conference dates, links, newsletter, yahoo list serve, gossip, planning articles and stories, Legislative update, job links, award, bylaws and strategic plan.

The Strategic Plan may be a good topic item for the next NHPA meeting.

New Business / Old Business:

Sandrine Thibault discussed the OEP conference on April 1, 2006 and would like to do a session on planning for small towns. In the past they have done "the planner is in" station where people can ask questions. NHPA could do a session; talk with Kerrie Diers about training for planning officials in small towns.

Jamie Steffen mentioned nominations for the Union Leader article on people under forty who are making positive impacts in the state. Is there a planner that could be nominated? This could bring visibility to the profession.

APA conference is April 22 – 26.

Next Executive Committee Meeting:

The next Executive Committee meeting will be January 26, 2005 at 9:30 am at the Local Government Center.

Adjourn:

The meeting adjourned at 10:30 am.

Respectfully Submitted,

Rebecca Hebert
Secretary