

New Hampshire Planners Association
Executive Committee
November 10, 2004, *Approved December 20, 2004*

Present:

Kerrie Diers, Ben Frost, Christa Koehler, Nancy Larson, Jamie Steffen, Steve Whitman, June Hammond Rowan

Roll Call:

Chair Diers called the meeting to order.

Minutes of Meetings on 9/15/04:

The minutes of September 15, 2004 were reviewed. It was noted that Koehler was at the meeting. Whitman made a motion to approve the minutes with the noted change. The motion was seconded by Larson, and all were in favor.

Treasurer's Report:

Steffen reported that the Annual Meeting and professional development day cost approximately \$1800. The organization has approximately \$9000 in the checking account.

Annual Meeting:

The Committee agreed that the Annual Meeting and professional development day was a success and a good format to continue next year. The video tape of the meeting will be kept at OEP.

Website:

The new website is not yet up and running. Frost will check with the LGC to see why. Diers mentioned that there are several new planners in the state that have asked her about joining NHPA and it would be good to have the new website working to refer them to.

Koehler reported that she and Campbell have a couple of articles to post on the website and she offered to contact the LGC about the status of the website.

Logo:

The new logo needs to be added to the draft website. Frost will check on this.

NHPA Executive Committee Structure and 2005 Work Plan:

Diers led a discussion on revising the structure of the NHPA Executive Committee. She suggested that the goal would be to encourage different planners to be involved in the organization. Diers suggested following a format that other organizations use where positions on the board are rotated. Currently, the NHPA Executive Committee is elected for a specific position for a 2-year term. The entire Committee is elected every 2 years.

The discussion that followed resulted in a consensus of those present that the Executive Committee consider in 2005 revising the NHPA Bylaws to have the Committee members elected for a term and positions within the Committee would be decided by the Committee. The Committee would also develop working groups on different topics, which will be composed of Executive Committee members and NHPA members.

It was decided that a Governance Reorganizing Group (GROG) would be formed to further discuss the ideas presented and make a recommendation to the Committee. Diers, Frost and Rowan will serve on the GROG.

It was also suggested that a Professional Development Organizing Group (PDOG) be formed. This group would work on the annual conference and other professional development needs. Whitman will work with Vincent on coordinating the PDOG. Rowan suggested having our events count for AICP continuing educational credit.

A Legislative Organizing Group (LOG) was also suggested.

The need to have formal representation from the RPCs on the Executive Committee was also discussed. The Committee felt that it was not needed.

Other projects to address in 2005 are membership renewal forms and the directory.

Spring Conference:

It was agreed that a RFP should be sent out for the location of the conference.

Next Meeting:

The next meeting will be on December 20, 2004 at 9:00 a.m. at the LGC. **Beginning in 2005, the Executive Committee will meet on the fourth Monday of the month at 9:00 a.m. at the LGC .**

Adjournment:

The meeting adjourned at approximately 11:00 a.m.

Respectfully Submitted,

June Hammond Rowan
Secretary