

**New Hampshire Planners Association  
Annual Meeting  
November 13, 2003, Approved December 11, 2003**

**Welcome/Call to Order:**

Kerrie Diers called the meeting to order and welcomed everyone.

**Presentation by and Discussion with Mary Ann Manoogian, Director of NH Office of Energy and Planning on Planning in NH:**

Mary Ann Manoogian was unable to attend the meeting so Steve Whitman, from the Office of Energy and Planning (OEP) gave the presentation.

Whitman outlined the history of the merger of the Office of State Planning and the Governor's Energy Office. He distributed a plan for the organization of the ne OEP.

Governor Benson has identified two planning priorities that OEP will be working on which are low impact development and smart growth. A committee has been established on smart growth for two purposes, to further smart growth initiatives and to help OEP finish the state development plan.

Under energy programs, there are two programs of interest - Rebuild NH and the BECKY program. For more information visit [www.nhecs.org](http://www.nhecs.org)

There is also the PAYS program, which is run by local energy providers and provides assistance for energy efficiency design.

Whitman asked for ideas to take back to OEP. The discussion included the following:

- 1) Funding is needed for RPCs to provide technical assistance to municipalities;
- 2) The OEP fall and spring conferences are important;
- 3) OEP needs to continue to provide technical assistance to RPCs and towns;
- 4) Usefulness for OEP library - make as accessible as possible;
- 5) On-line searchable database for materials would be useful;
- 6) Complex Systems at UNH is an important repository for GIS information and online mapping would be useful.

Whitman outlined the process for towns to switch RPC regions.

A suggestion was made to have a session at the Spring conference on reading road designs/layouts.

**Approval of Minutes of October 9, 2003:**

This item was postponed until the next executive committee meeting.

**Treasurers Report:**

A treasurers report from January-October 2003 was distributed, reviewed, and approved.

**Executive Committee Report:**

Strategic Plan

Sections of the strategic plan have been divided up among the Executive Committee members for review and implementation. The strategic plan and the by-laws are being formatted so that they can be put on the web site for people to access.

Directory

Work on the Membership Directory is on-going. It will be published in 2003 and distributed in 2004. The cost will be approximately \$15 for non-members and free for members.

There was discussion about having the next version of the Directory on-line to save on printing and distribution costs

#### APA Audio Conference Series

NHPA is sponsoring the APA Audio Conference Series this year. Sessions are at 4pm at OEP and there is no cost. If you are interested in the materials only, contact OEP and make a request.

The topics are:

- 12/3/03 Green Infrastructure
- 2/18/04 Zoning Clinic
- 3/26/04 Suburban Placemaking

#### **General Business:**

##### 2003 NNECAPA Conference

An update was given on the 2003 NNECAPA Conference, hosted by NHPA. It was a huge success, and also very profitable for NHPA.

The 2004 conference will be in Vermont.

##### 2004 NHPA Conference

It was the consensus of the group to have a 2004 NHPA Conference. There was discussion about in February or March having a NHPA ski day or May a conference at the seacoast.

Angie Rapp at Nashua RPC will be coordinating this conference. If you have ideas or would like to get involved, contact Angie at [angier@nashuarpc.org](mailto:angier@nashuarpc.org).

#### **Any other business to come before the organization:**

There was discussion about the web site. The Executive Committee needs to talk to NHMA about problems we have with the site and their service.

It was suggested that we have obtain an email list from NHMA of NHPA members so that we can have a listserv just for NHPA members.

#### **NHPA Election Results:**

The results of the election of the Executive Committee for 2003-2005 was announced:

- Kerrie Diers - President
- Nancy Larson - Vice President
- June Hammond Rowan - Secretary
- Jamie Steffen - Treasurer
- Steve Whitman - Professional Development Officer
- Carol Ogilvie - Public Information Officer/Past President
- Ben Frost - Legislative Committee Chair
- Jim Campbell - Co- Newsletter Editor
- Christa Koehler - Co- Newsletter Editor
- Angie Rapp - NNECAPA Representative

Respectfully submitted,  
June Hammond Rowan, Secretary  
(with assistance from Laura Scott)