

**New Hampshire Planners Association
Executive Committee
October 9, 2003, *Approved December 11, 2003***

Present:

President Carol Oglivie, Kerrie Diers, Nancy Larson, Ross Moldoff, Steve Whitman, June Hammond Rowan

Roll Call:

The meeting was called to order at 9:00 a.m.

Minutes of Meetings on 8/26/03 & 9/25/03:

The minutes of August 26, 2003 and September 25, 2003 were reviewed. Whitman made a motion to accept both. Larson seconded the motion and all were in favor.

Treasurer's Report:

Steffen was not present so there was no Treasurer's Report.

Membership Directory:

Whitman reported that there are major problems and errors with the NHPA Directory. He has reviewed the situation with NHMA. Apparently, their databases are conflicting. The Committee felt that it was important to have the Directory as accurate as possible, even if publication is postponed. Whitman wants NHMA to make the corrections then edit it again before publication. It was the consensus that the date on the directory ought to be removed and a publication date added. In addition, it should be published after the upcoming elections for Executive Committee members. It was also decided that the Directory might be published every two years, instead of every year.

Whitman noted that the delay in publication has given more time to get advertisers to help offset publication costs.

Handbook:

The Committee is interested in producing a member handbook. Diers has the Strategic Plan and is waiting for the Bylaws from Rowan. Diers will contact NHMA to work out with them how it will be published or if it can just be posted on the website.

Newsletter:

Larson is waiting for a president's message for the newsletter. Larson will send out a note on PlanLink for recent information for the grapevine section.

Executive Committee Nominations:

The list of potential nominations for the Executive Committee was reviewed. They list is as follows:

President	Kerrie Diers
Vice President	Nancy Larson
Secretary	June Hammond Rowan
Treasurer	Jamie Steffen
Legislative Committee	Ben Frost
Professional Development	Steve Whitman
Public Information Officer	Carol Oglivie
Newsletter Editor	Jim Campbell
Newsletter Editor	Christa Koehler
NNECAPA Rep	Angie Rapp

The Committee agreed that this list was acceptable. Rowan will work with NHMA on getting out a ballot.

Annual Meeting:

The NHPA Annual Meeting will be on November 13 at the NHMA Conference. The new director of the NH Office of Energy and Planning (Mary Ann Manoogian) will speak at the conference at 1:30 p.m. with the meeting at 3:30 p.m.

The Committee discussed that there will likely be time between Mary Ann's talk and the meeting which would be a good opportunity for a planner's round table forum. This would also give Mary Ann a chance to meet planners in the state and also learn about the state of the planners.

Legislative Issues:

Whitman had no new news to report. He noted that Ben Frost, if elected, would be a good Legislative Chair as he has been involved in legislative issues for OSP (now OEP). Rowan suggested that perhaps NHPA could do more lobbying in the future.

APA Audio Conferences:

NHPA will sponsor the APA Audio Conferences this year. They will be held at OEP and OEP will distribute materials from the conferences to anyone that requests them.

Other Business:

Rowan mentioned that at the NNECAPA conference, Evan Richert from Maine is hoping to put together a group of people from various disciplines for a study on density. Each state planner association is to send him the name of a representative. Ken N from Lebanon and Allison Barker from Laconia both were interested. The Committee felt that Ken had more experience in planning in NH and should serve on this study. Alison would be a good resource for additional focus groups.

Next Meeting:

The next meeting will be the Annual Meeting on November 13 at 3:30 p.m. at the NHMA conference. After that, the Committee will meet on the second Thursday of the month at 9:00 a.m. at NHMA.

Respectfully Submitted,
June Hammond Rowan
Secretary