

**New Hampshire Planners Association
Executive Committee
January 30, 2003, *Adopted April 24, 2003***

Present:

President Carol Ogilvie, Ross Moldoff, Jamie Steffen, Kerrie Diers, Laura Scott, Steve Whitman, June Hammond Rowan

Roll Call:

Ogilvie opened the meeting and conducted the roll call.

Minutes of Annual Meeting on 11/21/02:

The minutes of the Annual Meeting on 11/21/02 were reviewed and Diers made a motion to approve the minutes. The motion was seconded by Moldoff and passed unanimously.

Treasurer's Report:

Steffen presented the Treasurer's Report and noted that deposits for NHPA membership were coming in. Diers made a motion to approve the report. Whitman seconded the motion and all were in favor.

Strategic Plan:

The Committee reviewed the most recent version of the Strategic Plan, which had been prepared by Ogilvie. The Committee discussed the "Policy Statements" and agreed that it would be more appropriate to incorporate these into the "Goals and Objectives".

The "Goal" and "Objective" statements were reviewed and the Committee suggested several changes. Ogilvie offered to make the changes to the document and distribute. These revisions will be further discussed at the next meeting.

Distribution of the Strategic Plan was also discussed. It was decided that it would be best to post it on the web page, once the web page situation is better managed. A Member Handbook is another way to distribute the plan and bylaws. This will also be further discussed at the next meeting.

The Committee decided to try to use the Strategic Plan at future meetings in terms of creating agenda and working on action items.

Legislative Issues:

Judy Silva, from NHMA, joined the Committee to discuss HB 152. This bill proposes to remove municipal authority to regulate OHRV (including ATV) trail use and development on private lands when land owner permission for trail use is given to DRED's Bureau of Trails or OHRV clubs. This would include site plan review authority and local zoning authority as well as other local ordinances. NHMA is looking for feedback and help on this issue.

The Committee mentioned that the new EPA regulations for storm water management may effect OHRV use if they disturb >1 acre of soil. Safety issues are also a concern, as most towns are not equipped to respond to accidents that may occur in remote locations. Other problems for towns have been parking and bathroom facilities for OHRV users.

Judy Silva asked members to contact the Resources, Recreation and Development Committee and state representatives on this issue.

Newsletter:

There was no report on the newsletter. The Committee discussed the fact that there had not been a newsletter in a while. The goal is to publish one in the late winter (Feb), summer (June), and fall (November). Putting together the newsletter is a lot of work and students could possibly help. Scott will look into this. Ogilvie will talk to Nancy Larsen and Dawn Emerson to see if they need assistance with the newsletter.

Website:

The possibility of NHPA having its own domain instead of relying on NHMA for a website was once again discussed.

The issue is that NHMA has not been responsive to updating the website, but having our own domain means that someone has to maintain it. NHPA could spend funds to hire a website manager. The consensus is that having our own domain is probably best. Moldoff will contact Walter Warren to see if he could assist us in setting up and maintaining a website. Rowan will send minutes from the annual meeting and the agenda for this meeting to NHMA to see if they can post it.

Communication and Media Issues:

The recent show on NHPTV on Livable Landscapes was discussed. NHPR and NHPTV both plan to do additional shows on sprawl issues.

It was the consensus of the Committee that communication and media issues will be addressed throughout the year in relation to the Strategic Plan.

Additional Discussion on Legislative Issues:

Whitman noted that Ben Frost has prepared a list of bills and he will circulate this list to the NHPA Executive Committee.

The Committee reviewed the LSR H 0950 regarding creating positions at OSP and UNH for planning support for municipalities and RPC's. As this bill requires additional funding, it will likely be an uphill battle. However, the NHPA Executive Committee felt this bill was worth supporting. Rowan will draft a letter for review by Committee members.

Another bill regarding establishing a NH downtown development program was distributed by Rowan. Rowan and Diers explained the intent of the bill. Scott noted that the Main Street Center is not supporting this bill. Discussion about this ensued and the Committee decided to review the handout on the bill and via email decide about supporting it.

NNECAPA Conference:

Scott updated the Committee on the plans for the fall NNECAPA conference. The Conference will be September 25 & 26 at the Holiday Inn in Concord. Committees working on the conference include conference theme, registration, conference materials, entertainment, and sponsorship. It was suggested that NHMA could help with some of these items.

NHPA Dues:

Steffen noted that dues are coming in. He recently deposited \$2,175 from dues.

NHPA Membership and Directory:

Rowan contacted NHMA to see how many members have joined, but the information won't be available until next week. NHMA usually sends out a second notice to past members that haven't joined by now. Rowan will work with NHMA on this and report at the next meeting.

Whitman and Diers volunteered to work on the Membership Directory. There were a lot of errors last year that need to be corrected.

Rowan will contact NHMA to get a better understanding of whom we should contact for what services.

Next Meeting:

The next meeting will be on March 27, 2003 at 9:00 a.m. at NHMA.

Respectfully Submitted,
June Hammond Rowan
Secretary